

**DRAFT MINUTES
OF A MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
FEBRUARY 11, 2015**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held at 209 Harbor Hill Road, East Hills, New York on February 11, 2015, the Mayor called the meeting to order at 8:00 pm. Mayor Michael R. Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael R. Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Gary Leventhal
Trustee	Brian Meyerson

AWARD OF DISTINCTION – JUSTICE GINO PAPA

A special Award of Distinction was presented by Mayor Koblenz and members of the Board of Trustees to Justice Gino Papa in recognition for a lifetime of achievements and outstanding judicial service. Justice Papa was thanked and congratulated on his impeccable record of service as a Judge, Acting Judge and Prosecutor which spanned over 30 years; he was further recognized for being the President of the Nassau County Magistrate Association and his career in law by being a Nassau County Assistant District Attorney for over 8 years and as Chief Deputy Town Attorney, Town of North Hempstead. During his law career, Justice Papa also received a Distinguished Service Award from the Nassau County Magistrate Association and the Hon. Frank J. Santagata Award for Outstanding Devotion to the Law.

**MINUTES
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to adopt minutes of November 15, 2014, December 17, 2014, January 1, 2015, January 9, 2015 and January 31, 2015. Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Emanuel Zuckerman.....	aye
Trustee Clara Pomerantz.....	aye
Trustee Gary Leventhal.....	aye
Trustee Brian Meyerson.....	aye

**SCHEDULE PUBLIC HEARING – 2015 FIRE PROTECTION CONTRACT
RES. #-15**

Upon motion by Trustee Clara Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the Village Clerk to schedule a Public Hearing for 2015 Fire Protection Contract between the Roslyn Fire Companies and the Incorporated Village of East Hills. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....recused as he is a member of the
Roslyn Rescue fire company
Trustee Brian Meyerson.....aye

**AUTHORIZE CONTRACT BETWEEN D & B ENGINEERS AND ARCHITECTS, PC AND THE VILLAGE OF EAST HILLS – 2015 STORM WATER MANAGEMENT PROGRAM SERVICES
RES. #-15**

Upon motion by Trustee Clara Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the Mayor to sign a contract with D & B Engineers and Architects, PC and the Village of East Hills per their proposal of January 29, 2015 with task 2 subject to further review by counsel. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**APPOINTMENT – ELLIE TULUMBA
RES. #-15**

Mayor Koblenz appointed Ellie Tulumba as a member of the Kids in the Park Committee.

**AUTHORIZE CONTRACT WITH COMMPATH, INC.
RES. #-15**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign a lease with CommPath, Inc. for the lease of a new Avaya IPO 500 V2 Phone System. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye

Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**AUTHORIZE THE MAYOR TO SIGN AGREEMENT BETWEEN THE PORT
AUTHORITY OF NY & NJ AND THE VILLAGE OF EAST HILLS TO INSTALL A
PORTABLE NOISE MONITORING UNIT
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the Mayor to sign an agreement to allow the Port Authority of NY & NJ to install a Portable Noise Monitoring Unit in the Park to monitor airplane noise per February 10, 2015 correspondence of the Port Authority of New York and New Jersey. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**AUTHORIZE MAYOR TO SIGN STATEMENT OF CONCURRENCE LETTER FROM
THE TOWN OF WEEHAWKEN
RES. #-15**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Gary Leventhal, it was

RESOLVED, to authorize the Mayor to sign the letter from the Town of Weehawken stating “I do not concur” requesting concurrence with the Town of Weehawken’s radio station application. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**NEW HIRE
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the hiring of Nicholas Lang as a part time park attendant to work in the fitness center at \$10.00 an hour subject to civil service approval. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

TRANSFERS
RES. #-15

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize the following transfers:

- 1) \$5,000 from 1620.460 (other expenses) to 1620.410 (tools parts and supplies). These funds are needed to cover the costs of janitorial supplies for the buildings.
- 2) \$2,000 from 7410.446 (tools parts & supplies) to 7410.452 (recreation supplies). These funds are needed to cover the cost anticipated to start up pool.
- 3) \$500 from 7410.410 (stationary and printing) to 7410.464 (security software support). These funds are needed to cover the cost of new cameras in park.
- 4) \$200 from 1990.400 (contingent) to 1380.400 (Bond Counsel Fees).
- 5) \$5,000 from 3989.411 (gas/oil/grease) to 3989.105 (Salaries O/T).
- 6) \$1,500 from 5110.410 (supplies & materials) to 5110.441 (legal notices).

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

AUTHORIZE PURCHASE OF SOFTWARE AND SUBSCRIPTION AGREEMENT WITH CSI SOFTWARE, INC.
RES. #-15

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the purchase of the new park web based software and subscription agreement with CSI Software, Inc. The initial cost to move all of our information over to the new system, including set up, training, etc., will cost \$13,490.00 The monthly fee including unlimited user licenses, data hosting in the Microsoft Azure Cloud, back-ups, updates, upgrades, support and a dedicated account manager is \$950/month. If all hardware (door and gate controls) needs to be replaced, it can cost an additional \$14,300. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**VEHICLE AUCTION AWARDS
RES. #-15**

The Village received the attached list of bids for the vehicles auctioned on Muncibid.com:

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to award the bids as follows:

- 1) Hasan Salim, 41-42 57th Street Woodside, NY 11377: 2010 Toyota Prius Hybrid at a bid of \$5,100.00
- 2) Donald Metzger, 1930 Rte 309 Coopersburg, PA 18036: 1997 International 4700 (garage truck) at a bid of \$3,601.00.
- 3) Donald Metzger, 1930 Rte 309 Coopersburg, PA 18036: 1998 International 4700 (garage truck) at a bid of \$2,600.00.
- 4) Michael Makon, Grace Quality Used Cars, Inc. 945 Lincoln Highway, Morrisville, PA 19067: 2006 Chevrolet Impala at a bid of \$810.00.
- 5) Michael Makon, Grace Quality Used Cars, Inc. 945 Lincoln Highway, Morrisville, PA 19067: 2007 Chevrolet Impala at a bid of \$825.00

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

RESIGNATION – LEAH FITERSTEIN

Mayor Koblenz accepted the resignation of Leah Fiterstein as a member of the Senior Activities Committee

**AUTHORIZE REFUND – 5 MELBY LANE
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize refund of \$150 to Lawrence Trapasso/PETRO for plumbing permit fee for 5 Melby Lane as customer cancelled job and work was not performed. Permit #17419 will be voided. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**AUTHORIZE REFUND – 38 WOODS DRIVE
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize refund of \$855.00 for overpayment of duplicate permit fees, 38 Woods Drive. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**ADOPT STANDARD WORK DAY AND REPORTING RESOLUTION FOR ACTING
VILLAGE JUSTICE MITCHELL STUDLEY
RES. # -15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, the following resolution was unanimously approved:

BE IT RESOLVED, that the Incorporated Village of East Hills/Location Code 40034 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees ‘ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	NAME	Standard Work Day (Hrs/Day)	Term Begins/Ends	PARTICIPATES IN EMPLOYER’S TIME KEEPING SYSTEM (y/n)
Acting Village Justice	Mitchell Studley	6	4/7/2014-4/6/2015	y

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**AUTHORIZE ADDITIONAL ELECTION INSPECTORS
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was
RESOLVED, to authorize the appointment of Zakiya Jabari and Wilhem Kruysman as
additional election inspectors for March 18, 2015. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**AUTHORIZE REFUND – ROYA FOROUZESH
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was
RESOLVED, to authorize refund of \$25.00 to Roya Forouzesh for permit for tag sale
that was not held. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

**DONATIONS
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was
RESOLVED, to accept donation of 2200 Northern Steel LLC in the amount of \$5,000.00 for
Village events and donation of Luxury Properties International, Ltd., for the 2014-15 Kids
Holiday Party and other KIP events in the amount of \$1,000. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

AUTHORIZE REFUND – RACHAEL LIEBMAN

RES. #-15

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize refund of \$550 due to a problem with credit card machine to Rachael Liebman, 45 Fern Drive. Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

AUTHORIZE REFUNDS TAX CERTIORARI DECISIONS

RES. #-15

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the following:

Authorize the following refunds of overpayment of 2014/15 village taxes to Property Tax Adjusters, Ltd. as a result of tax certiorari decisions:

(07-201-057) \$765.28
(07-306-006) \$135.60

Authorize the following refunds of overpayment of 2014/15 village taxes to Schroder & Strom, LLC as a result of tax certiorari decision:

(07-142-242) \$397.25
(07-249-001) \$216.14
(07-302-011) \$100.92
(19-026-010) \$79.20

Authorize the following refund of overpayment of 2014/15 village taxes to Maidenbaum Property Tax Reduction Group, LLC as a result of tax certiorari decision:

(07-108-027) \$178.89
(07-117-189) \$319.03
(07-124-015) \$109.31
(07-145-250) \$272.65

(07-203-002) \$64.65
(07-207-009) \$368.38
(07-216-001) \$101.16
(07-252-008) \$135.71
(07-252-014) \$302.50
(07-302-007) \$131.02
(19-009-093) \$175.18
(19-036-019) \$74.02
(19-039-006) \$104.86

Authorize the following refunds of P.T.R.C. as a result of tax certiorari decisions:

(07-125-003) \$123.37
(07-201-019) \$177.65

Authorize the following refunds of overpayment of 2014/15 village taxes to Law Offices of Scott Stone as a result of tax certiorari decision:

(19-026-013) \$180.12

Authorize the following refund of overpayment of 2014/15 village taxes to Melissa Schneider as a result of tax certiorari decision:

(19-027-005) \$629.58

Authorize the following refund of overpayment of 2014/15 village taxes to Empire Tax Reductions as a result of tax certiorari decision:

(19-048-011) \$281.28

Authorize the following refund of overpayment of 2014/15 village taxes to Farrell Fritz, P.C. as a result of tax certiorari decisions:

(07-131-004) \$133.24
(07-201-058) \$516.92

Authorize the following refunds of overpayment of 2014/15 village taxes to Law Offices of Scott Stone as a result of tax certiorari decision:

(07-201-012) \$172.72

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

AUTHORIZE EQUIPMENT AS EXCESS

RES. #-15

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to declare the following items as excess as they are no longer in working condition and have been replaced with new items:

- 1- Dell OPTIPLEX 320 CPU (Serial # 78XRQC1).
- 2- Dell OPTIPLEX GX620 CPU (Serial # B9QT2B1)
- 3- Dell OPTIPLEX 760 CPU (Serial # 4PRYVK1)
- 4- Dell OPTIPLEX 780 CPU (Serial # F2LRRL1)
- 5- Dell OPTIPLEX 760 CPU (Serial # 3PRYVK1)
- 6- Dell OPTIPLEX 760 CPU (Serial # 1PRYVK1)
- 7- Dell OPTIPLEX 330 CPU (Serial # 7KY6TF1)
- 8- Dell OPTIPLEX 740 CPU (Serial # 9B9G1D1)
- 9- Dell OPTIPLEX 380 CPU (Serial # FO47PL1)
- 10-Dell OPTIPLEX 380 CPU (Serial # FO54PL1)
- 11-Dell OPTIPLEX 380 CPU (Serial # FO53PL1)
- 12-Dell OPTIPLEX GX620 CPU (Serial # G9QT2B1)
- 13-Dell OPTIPLEX 620 CPU (Serial # 59QT2B1)
- 14-DELL MONITOR (Serial # MX-OC6058-47605-47G-47G-BG28)

Motion passed.

The vote was as follows:

Mayor Koblenz aye
 Deputy Mayor Emanuel Zuckerman..... aye
 Trustee Clara Pomerantz..... aye
 Trustee Gary Leventhal.....aye
 Trustee Brian Meyerson.....aye

RECORDS MANAGEMENT

RES. #-15

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the destruction of archived documents that have expired under the Records Management retention period per the attached list.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
 Deputy Mayor Emanuel Zuckerman..... aye
 Trustee Clara Pomerantz..... aye
 Trustee Gary Leventhal.....aye
 Trustee Brian Meyerson.....aye

**CLAIMS
RES. #-15**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to authorize General Fund Abstract dated February 11, 2015 in the amount of \$99,246.04 and General Fund Supplemental Abstract dated February 11, 2015 in the amount of \$90,602.52.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz..... aye
Trustee Gary Leventhal.....aye
Trustee Brian Meyerson.....aye

DEPARTMENTAL REPORTS

The Departmental Reports were accepted as presented. The grand total of Village Justice Court funds collected for the month of December 2014 was \$31,565 and \$31,465 for January, 2015.

MAYOR’S REPORT

Mayor Koblenz reported on the harsh winter and the hard work being performed by the DPW to clear the roads as efficiently and safely as possible. The Mayor also said that a letter was sent to the County Executive regarding the poor county road conditions. Another letter was sent to the Nassau County Department of Public Works Planning Commission, County Executive Ed Mangano and Legislator Donald MacKenzie opposing NCPAC OSPAC File No. 3-2015, a plan to install electronic billboards along the LI and within East Hills. KIP Chairperson Stacey Siegel was also asked to look into expansion of winter activities at the Park.

GOOD AND WELFARE

Civic Association President Jana Goldenberg brought in a sample of a proposed traffic sign to help curtail speeding in the Village. The language on the sign reads “Drive like your kids live here” She also suggested that the need for additional stop signs on Chestnut be revisited and that an amendment to the tree fund be considered regarding the fee schedule.

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman and unanimously approved, the meeting was adjourned.

Respectfully submitted,

Donna Gooch
Village Clerk