



Application for Electrical Inspector

Pursuant to § 83-2 of the Code of the Village of East Hills

Company Information:

Name of applicant’s company or corporation
or name of individual if individual proprietorship: _____

Business Address: _____ Phone: _____

_____ Email: _____

_____ Website: _____

Name of contact individual: _____

Cell Phone: _____

Email: _____

Applicant is (check one of the following):

Sub-chapter “S” Corporation

Partnership

Public Corporation

Individually Proprietorship

Applicant’s federal employer identification number: _____

Number of years applicant has been in business under its present name: _____

Has a performance bond ever been called on for the applicant’s business? Yes No

If so, note where and why: _____

Company Qualifications: List all relevant education, certifications or qualifications for the applicant's business: _____

Company's Inspector Qualifications: List all relevant education, certifications, or qualifications for each of the applicant's inspectors involved in the electrical inspection process:
(1) Proposed Inspector's Name and Qualifications: _____

(2) Proposed Inspector's Name and Qualifications: _____

(3) Proposed Inspector's Name and Qualifications: _____

Please provide the methods, steps, and procedures used during an electrical inspection to certify electrical services are in compliance with all required codes, rules, laws, and regulations: _____

Services Performed: Please attach to this application a fee schedule of services performed for an electrical inspection.

Proof of Insurance: Please attach at the end of this application all proofs of insurance. Below, confirm all insurance provided in addendum is attached:

- Workers Compensation**
- NYS Disability**
- General Commercial Liability**
- Professional**
- Umbrella**
- Other Required Insurance**

Has applicant's business (including any subsidiary, affiliate, or principal within the organization) or any individual working for the applicant ever been involved in a disciplinary action by a regulating body or municipality? Yes No

If so, please explain. _____

Has the applicant or any individual working for the applicant ever had its license suspended or revoked? Yes No

If so, please explain. _____

Has applicant's business ever been refused certification, authorization or approval by a governmental entity or another municipality, either initially or on renewal? Yes No

If so, please explain. _____

List all other municipalities for which applicant's business currently performs services on Long Island. For how many years? Of these municipalities, which villages also require approval?

Municipality	Name & Telephone Number	Years	Does Village Require Approval?

References: (Please provide references from 3 municipalities for which applicant's business currently works or has previously performed work.)

Municipality	Name & Telephone Number	Years
(1)		
(2)		
(3)		

I hereby certify that the statements and information in this application form are true and correct to the best of my knowledge and belief.

Date: _____, _____, 2013

Name of Company: _____

Authorized Representative:

Signature: _____

Print Name: _____

Title: _____

AFFIDAVIT FOR APPLICATION

FOR ELECTRICAL INSPECTOR

State of New York)

ss:

County of Nassau)

I, _____, being duly sworn, deposes and says that I am the _____ of _____ (organization), and that I personally aver that all statements and responses contained in the Application For Electrical Inspector signed and dated the ____ day ____, 2013 are current, accurate and true in all regards.

Signature _____

Print Name _____

NOTARIZATION

Before me came _____ who stated that he/she is the _____ of the _____ and then personally signed this affidavit.

Sworn to before me this,

the ____ day of _____, 2013.

Notary Public: Signature: _____

Print Name: _____

The Commission Expires: _____

Notary Stamp:

ADDENDUM A: VILLAGE OF EAST HILLS CODE

§ 83-2. INSPECTORS; INSPECTION COSTS.

The Board of Trustees may designate one or more qualified persons or entities as the duly appointed electrical inspector(s) of the Village, to make inspections of all electrical installations and to approve or disapprove the same. Such designations shall be for a period of one official year, or until a successor designation is made, whichever is later. The cost or expenses for any such inspection may be established by the Village, but such cost or expense shall be paid by or on behalf of the owner of the property where the installation is made, and in no event shall such cost or expense be a charge against the Village.

ADDENDUM B: NOTICE

PUBLIC NOTICE **VILLAGE OF EAST HILLS** **DESIGNATION OF ELECTRICAL INSPECTORS**

THE INCORPORATED VILLAGE OF EAST HILLS, (VEH), pursuant to its authority under Section 83-2 of the Village Code, and its inherent powers to protect the health, welfare and safety of its residents, invites all interested and properly qualified firms to submit an application to be designated to perform electrical inspections and issue electrical certifications in VEH. The applications shall include, but not exclusively, the qualifications of all principals and individuals conducting the inspections and issuing electrical certifications; the company's qualifications, and proof of insurance coverage. The designation will be for a period of one year from the date of designation. It is further understood that all costs and expenses for the services provided by all designated inspectors shall be born by the owner(s) of the residential property where the installation is made, and in no event shall any expense or cost be paid by VEH. The applications are available on line at www.villageofeasthills.org under "Forms" then "Electrical Inspector App." Applications are also available at Village Hall, 209 Harbor Hill Road, East Hills, New York 11576. All applications shall be submitted at Village Hall no later than 4 pm on Monday, December 9, 2013. The Village retains the right to require the submission of any and all additional information it deems necessary at any time.

ADDENDUM C: INSURANCE

I. Workers Compensation and NYS Disability

Coverage	Statutory
Extensions	Voluntary Compensation Employers Liability – Unlimited

II. Commercial General Liability

Coverage and Limits	Occurrence - 1999 ISO CGL or equivalent
	General Aggregate \$2,000,000
	Products & Completed Operations \$2,000,000
	Personal & Advertising Injury \$1,000,000
	Per Occurrence Limit \$1,000,000
	Fire Damage \$50,000
	Medical Expense \$5,000
Additional Insured	All owners, employees, volunteers, elected and appointed officials of Incorporated Village of East Hills, using ISO Form GC 20 10 07 04 be accompanied by CG 20 37 07 04 adding back Completed Operations
Special	Hold Harmless Agreement Aggregate Limits Per Project Waiver of Subrogation Primary & Non-Contributory Contractual Liability to Include 3 rd Party Include Completed Operations

III. Professional

Per Occurrence	\$1,000,000
Annual Aggregate	\$2,000,000

IV. Umbrella Liability

General Aggregate	\$5,000,000
Products & Completed Operations	\$5,000,000
Per Occurrence Limit	\$5,000,000