

**MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
SEPTEMBER 1, 2018**

At a special meeting of the Board of Trustees of the Incorporated Village of East Hills held at 209 Harbor Hill Road, East Hills, New York on September 1, 2018, the Mayor called the meeting to order at 9:00 am. Mayor Michael R. Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael R. Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

**ADOPT MINUTES
RES. #118-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to adopt the minutes of August 4, 2018.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Emanuel Zuckerman.....	aye
Trustee Clara Pomerantz.....	aye
Trustee Brian Meyerson.....	aye
Trustee Stacey Siegel.....	aye

**AUTHORIZE REIMBURSEMENT FOR REPAIR OF SPRINKLER HEAD – SHARON
KRAUSS
RES. #119-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to authorize the reimbursement of \$45.00 to Sharon Krauss, 65 Arbor Road, for the repair of a sprinkler head damaged by a Village plow per September 1, 2018 memo of John Salerno.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Emanuel Zuckerman.....	aye
Trustee Clara Pomerantz.....	aye
Trustee Brian Meyerson.....	aye
Trustee Stacey Siegel.....	aye

**AUTHORIZE RETURN OF SECURITY DEPOSIT – CRESCENT BEACH PRODUCTIONS, INC.
RES. #120-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the return of a security deposit for a film permit to Crescent Beach Productions, Inc. in the amount of \$2,500.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**DONATION
RES. #121-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to accept a donation by Fromeverafter, Greenwich Retail Group LLC in the amount of \$250 for KIP Summer 2018.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**PERSONNEL
RES. #122-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to hire Thomas Giordano as a part-time Security Aide with a salary of \$20.83 hr., as of September 4, 2018. Mr. Giordano retired from his full time position as of August 29, 2018.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye

Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE 2018-19 COURT GRANT APPLICATION
RES. #123-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the submission of the Justice Court Assistance Program Grant Application 2018-19 for the Village Court for retrofitting 17 existing lamp posts in the Village parking lot with LED bulbs and retrofitting 4 existing 2 lamp compact fluorescent fixtures to LED and to supply and change 10 existing wall pack fixtures to 26 watt LED fixtures at a proposed cost of \$8,030.00 and for the purchase of a shredder at a proposed cost of \$2,299.99.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**PERSONNEL
RES. #124-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to accept the resignation of William Gavin, as General Park Supervisor effective August 25, 2018 and to authorize the Mayor to sign an Agreement and Release between William Gavin and the Inc. Village of East Hills.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**ACCEPT PROPOSAL OF D & B ENGINEERS AND ARCHITECTS, P.C.
RES. #125-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to accept the August 7, 2018 proposal of D & B Engineers and Architects, P.C. for Engineering Services for the 2018-19 Roadway and Drainage Improvements Program.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE PERMIT FEE REFUND – PAUL COHN
RES. #126-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize a refund in the amount of \$150.00 to Paul Cohn, 35 Flamingo Road, for withdrawn plumbing permit application per memorandum of August 9, 2018 from Frank Gagliano to the Board of Trustees.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE TRANSPORTATION, INFRASTRUCTURE, ECONOMIC ASSISTANCE
GRANT
RES. #127-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the Mayor and/or the Village Clerk to any necessary sign paperwork in association with a Transportation, Infrastructure, Economic Assistance Grant secured through State Senator Elaine Phillips in the amount of \$125,000 for road improvements.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye

Trustee Stacey Siegel.....aye

**AUTHORIZE AUDIT SERVICES FOR FISCAL YEAR ENDED MAY 31, 2018 –
NAWROCKISMITH
RES. #128-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was
RESOLVED, to AUTHORIZE THE Mayor to sign the July 25, 2018 arrangement letter
with NawrockiSmith for audit services for the fiscal year ended May 31, 2018.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE AGREEMENT BY AND BETWEEN THE PUBLIC EMPLOYER RISK
MANAGEMENT ASSOCIATION, INC. (PERMA) AND THE INC. VILLAGE OF EAST
HILLS
RES. #129-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was
RESOLVED, to authorize the Mayor to sign an agreement by and between the
Public Employer Risk Management Association, Inc. (PERMA) and the Inc.
Village of East Hills for the purpose of providing a risk management workers’
compensation service program and statutory workers’ compensation benefits for
its employees.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**APPROVE FIELD PERMIT – ROSLYN EASTERN LITTLE LEAGUE
RES. #130-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was
RESOLVED, to authorize the Mayor to sign the agreement Roslyn Eastern Little
League for use of the ballfields from September 8, 2018 through October 28,

2018 on the dates listed in the agreement at a cost of \$5,021.25 according to the terms and conditions of the agreement.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE LUMP SUM PAYMENT TO SEASONAL PARK ATTENDANTS AND LIFEGUARDS
RES. #131-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize a lump sum payment in addition to their regular earnings to all seasonal park attendants and lifeguards that work 8 hour shifts on all three days of Labor Day weekend (September 1, 2 & 3, 2018) in the amount of \$150.00 each.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE REIMBURSEMENT FOR CPR/AED CLASSES
RES. #132-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize the reimbursement to returning lifeguards who worked this summer from June 1, 2018 through August 10, 2018 and who submit their receipt for the CPR/AED class.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE DUPLICATE POOL PERMIT RENEWAL FEE – BETH AND JONATHAN ELIAS
RES. #133-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to authorize a refund in the amount of \$50.00 to Beth and Jonathan Elias for duplicate payment of pool permit.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE MAYOR TO SIGN PROPOSAL FOR STRUCTURAL ENGINEERING SERVICES
RES. #134-18**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to authorize the Mayor to sign the August 6, 2018 proposal of D & B Engineers and Architects, P.C. for structural engineering services in the amount of \$4,500.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE MAYOR TO SIGN AGREEMENT WITH LITTLE MAESTROS, LLC
RES. #135-18**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was RESOLVED, to authorize the Mayor to sign the agreement with Little Maestros, LLC for a Kids in the Park music classes being held at the Theatre at the Park at East Hills on Mondays September 17 and 24, 2018 and October 1, 15, 22, and 29, 2018 in accordance with the terms and conditions of the agreement.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

AUTHORIZE AGREEMENT WITH GEO EVENTS, INC.

RES. #136-18

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign an agreement with Geo Events, Inc. to provide services for the End of Summer Pool Celebration on September 1, 2018 at a cost of \$2,450.00 according to the terms and conditions of the agreement.

Motion passed. The vote was as follows:

Mayor Koblenz.....aye
Deputy Mayor Zuckerman.....aye
Trustee Pomerantz.....aye
Trustee Meyerson.....aye
Trustee Siegel..... aye

AGREEMENT WITH GAME TRUCK LONG ISLAND

RES. #137-18

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign the agreement with Game Truck Long Island for their services at the Kids in the Park End of Summer Party to be held on September 1, 2018 according to the terms and conditions of the agreement at no cost to the Village.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

STORAGE POD PERMIT EXCEPTION

RES. #138-18

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize an exception and allow Scott & Bryna Steinberg, 4 Grove Court, to apply for a storage permit not to exceed 90 days from September 1, 2018 due to a hardship as detailed in their July 19, 2018 letter to the Village.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

DEPARTMENTAL REPORTS

The Departmental Reports were accepted as presented. The grand total of Village Justice Court funds collected for the month of July 2018 was \$43,560.

CLAIMS

RES. #139-18

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to approve the General Fund Abstract of September 1, 2018 in the amount of \$248,621.57, Supplemental General Fund Abstract of September 1, 2018 in the amount of \$35,855.94 and Trust and Agency Fund Abstract of September 1, 2018 in the amount of \$2,500.00.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Brian Meyerson.....aye
Trustee Stacey Siegel.....aye

EXECUTIVE SESSION

RES.#140-18

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, and unanimously approved, the Board convened to executive session pursuant to Open Meetings Law § 105(1)(d), to discuss an employment matter.

Following discussion, the Board convened to public session.

On motion of Trustee Pomerantz, seconded by Deputy Mayor Zuckerman and adopted unanimously, the meeting was adjourned at 11:30 am.

Respectfully submitted,

William C. Burton
Recording Secretary