

**DRAFT MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
DECEMBER 19, 2018**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held at 209 Harbor Hill Road, East Hills, New York on December 19, 2018, the Mayor called the meeting to order at 8:35 pm. Mayor Michael R. Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael R. Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Stacey Siegel

The following member was absent:

Trustee	Brian Meyerson
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**AUTHORIZE VILLAGE CLERK TO PUBLISH A LEGAL NOTICE FOR A PUBLIC HEARING – BILL T1-19, A PROPOSED LOCAL LAW, TO AMEND PARK RULES TO ALLOW REFUNDS FOR EARLY CANCELLATIONS
RES. #-18**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Village Clerk to publish a legal notice for a Public Hearing for Bill T1-19, a proposed local law to amend the Park Rules to allow for refunds for early cancellations.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Emanuel Zuckerman.....	aye
Trustee Clara Pomerantz.....	aye
Trustee Stacey Siegel.....	aye

**AUTHORIZE REFUNDS
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to issue the following refunds:

Road opening deposit for 40 Appletree Lane in the amount of \$1,000 payable to JAG of Appletree Lane LLC;

Road opening deposit for 40 Appletree Lane in the amount of \$1,000 payable to Westwood Builders LLC;

Road opening deposit for 57 Wagon Road in the amount of \$1,000 payable to Steven Blasucci, Inc. Port NJ Pumping and Heating; and

Overpayment of sign permit fees to Capitol Design and Construction Services, Inc. in the amount of \$244.38 for a sign at East Hills Chrysler Jeep.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Stacey Siegel.....aye

**DONATION FOR CHARACTER BREAKFAST
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to accept the following donation for the 2018 Character Breakfast:

Joyce Styne of Laffey International - \$800

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Stacey Siegel.....aye

**AUTHORIZE RETENTION OF SERVICES WECHSLER COHEN FOR THE 2019
CALENDAR YEAR
RES. #18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to approve retention letter for Wechsler Cohen letter of December 3, 2018.

Motion passed. The vote was as follows:

Mayor Koblenz.....aye
Deputy Mayor Zuckerman.....aye
Trustee Pomerantz.....aye
Trustee Siegel..... aye

**ENGAGEMENT LETTERS – CULLEN & DANOWSKI, LLP.
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign engagement letters dated December 13, 2018 and December 14, 2018 for the 2018-19 fiscal year accounting and supplemental services with Cullen & Danowski, LLP.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**TAX CERTIORARIS
RES. #-18**

Upon motion of Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the following:

Authorize the following refund of overpayment of 2018/19 village taxes to Schroder & Strom, LLP as a result of tax certiorari decision:

(07-128-023) \$1,320.05

Authorize the following refund of overpayment of 2018/19 village taxes to Maidenbaum Property Tax Reduction Group, LLC as a result of tax certiorari decision:

(07-181-011) \$493.48

Authorize the following refund of overpayment of 2018/19 village taxes to Schroder & Strom, LLP as a result of tax certiorari decision:

(07-195-017) \$1,060.98

Authorize the following refund of overpayment of 2018/19 village taxes to Litt Law Group, L.L.C. as a result of tax certiorari decision:

(07-265-011) \$185.05

Authorize the following refund of overpayment of 2018/19 village taxes to P.T.R.C. as a result of tax certiorari decision:

(19-023-006) \$261.54

Authorize the following refund of overpayment of 2018/19 village taxes to Property Tax Adjusters, Ltd. as a result of tax certiorari decision:

(19-027-012) \$416.99

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye

Trustee Pomerantz aye
Trustee Siegel aye

**PERSONNEL
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to hire Brendan Callahan as Park General Supervisor subject to background check and approval by Nassau County Civil Service.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Stacey Siegel.....aye

**AWARD BID FOR 2018/19 ROADWAY AND DRAINAGE IMPROVEMENT PROGRAM
RES. # -18**

On December 3, 2018 at 10 a.m., the following bidders' proposals were opened and read aloud at the Village Hall:

Metro Paving, LLC.	\$547,624.00
United Paving Corp.	\$573,095.00
Stasi Bros. Asphalt Corp.	\$665,050.00*
John McGowan & Sons, Inc.	\$688,717.50
Graci Paving Associates	\$950,295.00*
Pratt Brothers, Inc.	\$979,385.00

*Corrected for mathematical error

Based on D & B Engineers and Architects, P.C. review of all the bid documents, references and recent projects of similar size and scope, per their letter of December 6, 2018 they found no reason not to award the contract to the lowest, responsible bidder, Metro Paving, LLC. in the amount of \$547,624.00.

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to award contract for the 2018/19 Roadway and Drainage Improvement Program to Metro Paving in the amount of \$547,624.00.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Siegel aye

**TRANSFER FYE 5/31/2018
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize the following transfer for the fye 5/31/18:

\$360,000.00 from 5112.400(CHIPS) to 399.230 (equipment other).

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**TRAFFIC AND SAFETY – STOP SIGNS
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize the installation of the following stop signs:

West side of Planting Field Road, Andover Road and Westwood Circle at Westwood Circle and East side of Arbor Road, Candy Lane and Westwood Circle at Westwood Circle (entrance from Glen Cove Road).

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**CLAIMS
RES. #-18**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to approve the December 19, 2018 General Fund Abstract in the amount of \$435,427.10 and December 19, 2018 General Fund Supplemental Abstract in the amount of \$179,645.60 and December 19, 2018 Trust and Agency Abstract in the amount of \$3,000.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Emanuel Zuckerman..... aye
Trustee Clara Pomerantz.....aye
Trustee Stacey Siegel.....aye

DEPARTMENTAL REPORTS

The Departmental Reports were accepted as presented. The grand total of Village Justice Court funds collected for the month of November 2018 was \$62,025.00.

MAYOR'S REPORT

Mayor Koblenz wished everyone a happy and safe holiday and happy New Year. He went on to state that the building on the hill should be demolished before the Park opens on Memorial Day. The Mayor said his vision down the road is an indoor sports facility to be built in stages. The first step is retaining the services of an architect to create designs. If feasible, the fitness center would also possibly be moved into the new building allowing for a larger space and more amenities. The current building on the hill is loaded with toxic waste and is a big mess such as having collapsing ceilings and roof damage. It saved the Village \$250,000 to be kept up at the time of the original Park construction. Deputy Mayor Zuckerman stated that the Village-wide camera project is coming to fruition. A \$250,000 grant will be funding a major portion of the project. Trustee Pomerantz reminded everyone about the new technology tutoring program on Sundays at the Senior Center.

GOOD AND WELFARE

The Board invited Adam Haber to make a slide-show presentation on cost-saving ideas for municipalities. The Mayor said that the Village is always looking for ways to cut costs.

On motion of Trustee Pomerantz, seconded by Deputy Mayor Zuckerman and adopted unanimously, the meeting was adjourned.

Respectfully submitted,

Donna Gooch
Village Clerk