

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
DECEMBER 16, 2021**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on November 18, 2021, Mayor Koblenz called the meeting to order at 7:00 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

**RELEASE OF CASH BOND  
RES. #-21**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the release of the \$25,000 cash bond (9/17/2021, receipt # 69529) payable in two checks as follows:

1. To the Village of East Hills in the amount of \$9,311.63 for permit reinstatement fee for 165 Birch Drive. The building permit for new house construction (#20-148) expired on August 26, 2021, and a permit reinstatement fee is due.
2. To Michael Silverman, 165 Birch Drive, East Hills, NY 11576 in the amount of \$15,688.37 for the balance of the temporary certificate of occupancy deposit.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**ADOPTION OF VACCINE POLICY  
RES. #-22**

Upon motion by Trustee Meyerson, seconded by Trustee Siegel, the Village adopted the attached vaccine policy.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**APPROVE D & B ENGINEERS AND ARCHITECTS NOVEMBER 30, 2021  
PROPOSAL FOR ENGINEERING SERVICES FOR POOL, POOL HOUSE AND  
MECHANICAL EQUIPMENT REPAIRS  
RES. #-21**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to approve D & B Engineers and Architects November 30, 2021 proposal for engineering services for pool, pool house and mechanical equipment repairs, subject to further review by Board and Counsel.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**NEW HIRE  
RES. #-21**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the hiring of Sidney Alvarez, full time Security Aide at \$18.15 hr. subject to background check and civil service approval.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**CLAIMS  
RES. #-21**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the December 16, 2021 General Fund Abstract in the amount of \$687,435.24 and Supplemental Abstract in the amount of \$70,882.41, and December 16, 2021 Trust and Agency Abstract in the amount of \$25,000.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

## **DEPARTMENTAL REPORTS**

The Departmental Reports were accepted as presented. The grand total of fines collected for the month of November 2021 was \$33,852.00.

Mayor Koblenz and the Board wished everyone a happy and healthy holiday season.

Upon motion, the meeting was adjourned.

Respectfully submitted,

Donna Gooch  
Village Clerk Treasurer