



VILLAGE OF EAST HILLS

INCORPORATED JUNE 24, 1931

209 Harbor Hill Road, East Hills, New York 11576
Telephone (516) 621-5600 • Fax (516) 625-8736

AFFIDAVIT REQUIRED TO CHANGE CONTRACTOR

Project Location: _____

Section: _____ **Block:** _____ **Lot(s):** _____ **Zone:** _____

I am hereby requesting a change of the recorded Contractor for Village of East Hills Building Permit #: _____
Issued to Licensed Contractor: _____

I now wish to change from the aforesaid Contractor on this permit to:

Company Name of New Contractor: _____

Contact Name: _____

Address: _____

Phone Number: _____ Email: _____

Nassau County Home Improvement License #: _____

STATE OF NEW YORK, COUNTY OF NASSAU, ss.: I state that I am the property owner or one of the property owners of the above project location, and that I am authorized on behalf of all parties that are owners of the property to submit this affidavit on their behalf, and that they have been informed of all information on this affidavit and its terms and conditions. I hereby certify that all statements made in this affidavit are true and correct to the best of my knowledge and belief, and I hereby authorize the new contractor listed above to do work under the above permit.

Owner's Name: _____ Owner's Signature: _____

Sworn to before me this ____ day of _____, 2____

Notary Public, Nassau County, New York

STATE OF NEW YORK, COUNTY OF NASSAU, ss.: As the new Contractor for the project location listed above, I hereby certify that I will abide by all rules and regulations of the Village of East Hills. I certify that my license and insurances are valid and up to date, and that I will keep my license and all insurances current and in force for the duration of the project.

Contractor's Name: _____ Contractor's Signature: _____

Sworn to before me this ____ day of _____, 2____

Notary Public, Nassau County, New York

Please include with this form:

- Contractor's Nassau County Consumer Affairs License
- Contractor's Liability, Disability and Workers' Compensation Insurance Certificates Listing 'The Village of East Hills' as Certificate Holder and as Additionally Insured.

FOR BUILDING DEPARTMENT USE ONLY
Date Received: _____



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CONSTRUCTION REGULATIONS

Project Location: _____

Section: _____ **Block:** _____ **Lot(s):** _____ **Zone:** _____

I, the undersigned, do hereby acknowledge that The Village of East Hills has notified me of the following partial list of regulations pertaining to building construction:

- 1) Permitted times for construction & construction related activities (i.e. dumpster and material deliveries) are Monday – Friday, 8am – 5pm only. **No work** is to be done on **Saturdays, Sundays** and **Village Holidays**.
- 2) No dumpsters, construction debris, sand, dirt or building materials of any kind are permitted in any roadway at any time during construction.
- 3) Construction debris must be loaded directly into a container or neatly piled and securely covered at all times.
- 4) Advertising signs are not permitted.
- 5) All work areas must be completely surrounded with a fence as per code and determination of the Building Dept.
- 6) Building permit card must be displayed at all times while permit is open.
- 7) Storm water and erosion control is the responsibility of the contractor/homeowner. All required control elements must be in place prior to start of construction and be maintained throughout.
- 8) Removal of trees requires a permit. All tree permit applications should be submitted with building permit applications.
- 9) Tree protection for all trees in the work area must be in place prior to the start of construction and maintained throughout. Final grading within ten feet of trees is to be done by hand only.
- 10) It is the responsibility of the Contractor/Owner to ensure that all inspections are performed as required. Failure to ensure all required inspections are performed is a material breach of the conditions of the Building Permit.
- 11) Each undersigned Contractor must immediately notify the Building Department if they, for any reason, terminate or are terminated from this project. In addition, it is the responsibility of the Property Owner and Contractor to notify the Building Department of any change of Contractor. All notifications must be in writing.
- 12) All construction sites must maintain adequate lighting throughout project and provide solar lighting when there is no electric service.
- 13) All major project sites must maintain rodent control elements (bait boxes) throughout construction.
- 14) Violations may result in an appearance ticket that carries a fine of up to \$5,000.00 being issued to the General Contractor and/or Property Owner and the possible suspension or revocation of the building permit.
- 15) **Permits expire 1 year from date of issue and must be renewed prior to expiration.** Renewals are as follows:
 First renewal (1 year): \$200.00
 Second renewal (1 year): \$500.00
 Subsequent renewals (6 months each): \$500.00

Permits which expire will be subject to a re-instatement fee of .75% of all construction costs as per original application and any amendments. Permits expired two years or more will be subject to a re-issue fee of 1.5% of all construction costs and a new application to legalize & maintain the work performed. Renewal fees continue to accrue until all requirements are met, a final inspection is passed and a Certificate of Occupancy or Certificate of Completion is issued. Closing out building permits is the sole responsibility of the Property Owners and/or their agents. No exceptions will be made.

Contractor Name: _____ Signature: _____ Date: ____/____/____