

**DRAFT MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
APRIL 3, 2023**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on April 3, 2023 Mayor Koblenz called the meeting to order at 5:30 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

OATH OF OFFICE – SWEARING IN OF ELECTED OFFICIALS

Town of North Hempstead Councilman Peter Zuckerman swore into office Mayor Michael R. Koblenz, Justice Howard Jaslow, Trustee Brian Meyerson and Trustee Stacey Siegel.

Mayor Barbara Donno of the Village of Plandome Manor was also present representing Senator Jack Martin who sent his apologies for his delayed attendance.

All present congratulated the newly elected Village of East Hills officials, as well as Mayor Donno, on winning their re-election bids.

GRAFFITI REMOVAL MACKAY ESTATE GATE LODGE – SURFACE RESTO RES. #-23

The Roslyn Landmark Society, as part of the Phase 1 development plan for the Mackay Estate Gate Lodge project, contacted over 20 companies concerning their graffiti removal services. Three companies provided wage cost estimates based on prevailing wages. Following the calling of references and based on the vendor's expertise in removing graffiti from historic buildings, the Roslyn Grist Mill Committee strongly recommends Surface Resto to perform the work based on expertise in removing graffiti from historic buildings, cost estimates and timing.

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to approve the February 3, 2023 Estimate #10720 of Eastern Property Svc Inc., dba Surface Resto, in the amount of \$17,985 with a 50% deposit requirement and remaining balance due upon completion.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

A discussion was held regarding a letter of support to be sent to the Town of North Hempstead in support of Resolution 38 allocating a portion of the Town's ARPA funds (\$3,094,994) to be purposed toward aiding in work involved in bringing a pipe under Plandome Road for a sewer service to the Plandome Road "business district" in conjunction with a \$5,000,000 grant from Assemblywoman Gia Sillitti to support the project.

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to support the use of these ARPA funds for the creation of a sewer system to serve the business community on Plandome Road and to achieve the environmental and public health benefits the completion of this project would provide.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

Mayor Koblenz discussed receipt of a letter from the Roslyn Water District addressing an upcoming project by the Roslyn Water District commencing with the installation of Granular Activated Carbon treatment unit at their pumping station located at Sycamore Drive in East Hills. The first phase of construction is scheduled to commence within the next several weeks and expected to be completed by the summer. Phase two (the building to house the GAC unit) is scheduled for the fall of this year and expected to be completed by the Spring of 2024.

DESIGNATE THE 2024 ANNUAL MEETING RES. #-23

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to designate April 1, 2024 as the Annual Organizational Meeting of the Village Board of Trustees.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

DESIGNATE OFFICIAL DEPOSITORIES

RES. #-23

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, it was RESOLVED, to designate JP Morgan Chase, TD Bank, Metropolitan Commuter Bank, Flushing Bank, NYLAF, NY CLASS and State Bank as the official depositories of all moneys received by the Village Clerk-Treasurer and Receiver of Taxes.

Trustee Pomerantz recused herself as her husband is an employee of Flushing Bank.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

DESIGNATE OFFICIAL NEWSPAPERS

RES. #-23

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that the Roslyn News , Newsday, and the Roslyn Times are hereby designated as co-official newspapers of the Village of East Hills with the Board free to determine which one to use at any given time.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

AUTHORIZE ADVANCE APPROVAL OF CLAIMS

RES. #-23

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
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Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**ATTENDANCE AT SCHOOLS AND CONFERENCES
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that elected officials and employees are hereby authorized to attend schools and conferences in conformity with Section 770-b of the General Municipal Law, subject to the approval of the Mayor.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**MILEAGE
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that the Board of Trustees will approve reimbursement to officers and employees for mileage reimbursement at the rate of 65.5¢ per mile for use of personal automobiles in performing official duties.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**PERSONNEL – JASON SCHWARTZ SALARY INCREASE
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was RESOLVED, to authorize a \$4,000 salary increase for Security Director Jason Schwartz from \$70,000 to \$74,000.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**RFP – PARK GRILLE LICENSEE AWARD
RES. #-23**

The Village sought proposals with a submission deadline of March 27th, 2023 to provide food services and catering at the Park at East Hills. One proposal was submitted from Sidnik Corp (Park Grille of East Hills).

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to enter into a contract with Sidnik Corp. for a license fee of \$18,000 for the 2023 season.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

Requests by Frances Kweller and Tammy Babadzhano, residents of Overlook Terrace, for parking restrictions in front of their homes, were tabled for discussion at a future meeting to allow adequate time for the situation to be assessed. Trustee Pomerantz said she would reach out to Ms. Kweller directly in the meantime.

**AGREEMENT WITH ROSLYN LITTLE LEAGUE – USE OF SPORTS FIELDS
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to enter into an agreement with Roslyn Little League for use of the Sports Fields at Park at East Hills for a fee of \$6,325 Traditional, \$627 Challengers, to be paid upon signing of Agreement.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**AGREEMENT WITH NATHAN BLAKE OF BLAKE ENTERTAINMENT
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the Mayor to sign an Agreement for Services with Nathan Blake of Blake Entertainment to provide a Zumba class in the amount of \$150.00 on April 26, 2023.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**RETURN OF SECURITY DEPOSITS FOR THEATER RENTALS – FARRAH FORREST
AND DANIELLE PRADAS
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Siegel, it was

RESOLVED, to authorize the following return of security deposits for theater rentals:

\$150 to Farrah Forrest for rental on March 25, 2023
\$150 to Danielle Pradas for rental on March 26 2023

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

APPOINTMENTS

Mayor Koblenz made the following appointments which were unanimously affirmed by the Board:

Donna Gooch, Village Clerk-Treasurer and Registrar 2 year term
Nancy Futeran, Deputy Village Clerk and Deputy Registrar 1 year term
Richard Cassar, Deputy Village Treasurer 1 year term
Michael Kosinski, Chair Board of Zoning Appeals remainder of 5 year term expiring 2025
Lisa Blaustein, Member Board of Zoning Appeals remainder of 5 year term expiring 2025

John Wagner, Member Board of Zoning Appeals remainder of 5 year term expiring 2025

Stanley Dessen, Member Board of Zoning Appeals remainder of 5 year term expiring 2027

David Diamond, Member Board of Zoning Appeals remainder of 5 year term expiring 2027

David Streiner, Alternate Member Board of Zoning Appeals 1 year term

Craig Brooks, Member Planning Board remainder of 5 year term expiring 2026

Steven Kafka, Chair Planning Board remainder of 5 year term expiring 2027

Carmen Krauss, Member Planning Board remainder of 5 year term expiring 2025

David Pollack, Member Planning Board remainder of 5 year term expiring 2026

Jamie Polon, Member Planning Board remainder of 5 year term expiring 2024

Spencer Kanis, Chair Architectural Review Board 2 year term expiring 2025

Brett Rosenfeld, Member Architectural Review Board remainder of 2 year term expiring 2024

Erica Slavin, Member Architectural Review Board remainder of 2 year term expiring 2024

Clifford Lewisohn, Member Architectural Review Board remainder of 2 year term expiring 2024

Melody Schor, Member Architectural Review Board 2 year term expiring 2025

David Fisher, Alternate Member Architectural Review Board 1 year term expiring 2024

**SCHEDULE PUBLIC HEARING – ROSLYN FIRE COMPANIES 2023 CONTRACT
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Village Clerk to publish notice for a public hearing on the Roslyn Fire Companies 2023 Contract.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**TRANSFERS
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Siegel, it was

RESOLVED, to authorize the following 22/23 fy transfers:

\$10,000.00 from 3989.100 (Salaries) to 3989.105 (Salaries - OT)

\$3,000.00 from 3989.445 (Repairs & Maint. Equip.) to 3989.421 (Security Cameras – Data Lines)

\$20,000.00 from 5110.100 (Salaries) to 5110.110 (O.T./Seasonal)

\$3,500.00 from 7410.100 (Salaries) to 7410.105 (Park - Overtime)
\$1,000.00 from 8160.460 (Other Expenses) to 8160.445 (Repairs & Maintenance)
\$30,000.00 from 9010.800 (NYS Retirement) to 9060.800 (Hospitalization Insurance)

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**CLAIMS
RES. #**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the April 3, 2023 General Fund Abstract in the amount of \$56,650.87, April 3, 2023 Supplemental General Fund Abstract in the amount of \$16,837.83 and April 3, 2023 Trust and Agency Abstract in the amount of \$300.00.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	abstained
Trustee Siegel	aye

The Departmental Financial Report was accepted as presented. .

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, the meeting was adjourned at 6:35 pm.

Respectfully submitted,

Donna Gooch
Village Clerk Treasurer

