

**DRAFT MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
DECEMBER 14, 2023**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on December 14, 2023, Mayor Koblenz called the meeting to order at 5:30 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

The Board discussed grill inventory available for purchase from the outgoing vendor Sidnik.

The Board tabled a discussion regarding a request by the Village Court Clerk to work a full-time schedule.

**AUTHORIZE PROPERTY DAMAGE SETTLEMENT CLAIM – GOTHELF
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, upon receipt of a signed release, authorize property damage settlement claim of \$750 payable to Eric and Shari Gothelf, 50 East Woods Court, for damage to their mailbox caused by the Village’s security personnel on patrol accidentally running it over.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE ADVERTISING FOR IT SERVICES
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Village Clerk to go out to bid on IT services.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye

Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE RETURN OF CASH BOND
RES. #-23**

Upon motion of Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize return of the cash bond for swimming pool construction at 140 Walnut Drive in the amount of \$25,000.00 to David and Lauren Borkon (140 Walnut Drive, East Hills, NY 11576, original receipt #69518).

Motion passed. The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE RETURN OF CASH BOND
RES. #-23**

Upon motion of Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize refund of road opening deposit from the Trust and Agency Account to Port NJ Plumbing and Heating for the street opening at 175 Village Road, in the total amount of \$1,000.00 (permit # 22383, T&A receipt 77864). The restoration was done satisfactorily and the opening was done in the grass.

Motion passed. The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE CONTRACT AMENDMENT WITH NELSON AND POPE – NEW POOL HEATER
AND CONSTRUCTION CERTIFICATION
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign contract amendment with Nelson & Pope for a fixed fee of \$3,300 to oversee plans for new pool heater and construction certification

Motion passed. The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye

Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE AMENDED DATES AND PAYMENT FROM SPORTIFY, INC.
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize amendment to agreement with Sportify, Inc. cancelling classes from 4:30 – 5:30 on 11/21, 11/28, 12/5, 12/19 and adding the following Sunday morning dates from 10:00-10:45: ¼, 1/21, 1/28, 2/4, 2/11, 3/10, 3/17 and 3/24. Sportify to pay the village a new total of \$8,550.00.

Motion passed. The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE AMENDED DATES AMMON ARTS, INC.
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize amendment to agreement with Ammon Arts, Inc. to extend permission granted in agreement dated March 8, 2023 to allow additional “Mommy & Me” classes January through March 2024 on Fridays from 10:30-11:15 and 11:30 – 12:15. Ammon Arts to pay the Village \$100 per session.

Motion passed. The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Zuckerman aye
Trustee Pomerantz aye
Trustee Meyerson aye
Trustee Siegel aye

**AUTHORIZE EXTENDED WARRANTY FOR TORO UTILITY VEHICLE
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize payment of \$1,291.60 for a 3 year extended warranty on the Park’s new Toro utility vehicle.

Motion passed. The vote was as follows:

Mayor Koblenz aye

Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE REFUND OF THEATER PARTY SECURITY DEPOSITS TO KRISDEE D'ELIA AND RACHEL FELDMEN
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, to authorize the following refunds of theater party security deposits:

Krisdee D'Elia in the amount of \$250 for rental on December 8, 2023 and Rachel Feldman in the amount of \$250 for rental on November 18, 2023.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**TRANSFERS
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was RESOLVED, to authorize following transfers for fye 5/31/24:

\$1,000.00 from 5110.460 (Other Expenses) to 8140.410 (Supplies & Materials)
\$40,000.00 from 3989.100 (Salaries) to 3989.230 (Equipment Other)

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**CLAIMS
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the General Fund Abstract dated December 14, 2023 in the amount of \$469,980.73 and Supplemental General Fund Abstract in the amount of

\$78,546.37, Trust and Agency Abstract dated December 14, 2023 in the amount of \$26,000.00 and Supplemental Trust and Agency Abstract in the amount of 250.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

DEPARTMENTAL REPORTS

Departmental Reports were accepted as presented. The grand total of fines collected for the Village Justice Court for November, 2023 was \$25,303.00.

MAYOR'S REPORT

Village Attorney William Burton spoke about the Village's annual calendar. The Board discussed ideas for village activities.

Upon motion, the Board entered into executive session to discuss a report by Park Director Dave Squillante on capital projects involving the Park and facilities.

Upon motion, the Board convened to public session and adjourned.

Respectfully submitted,

Donna Gooch
Village Clerk-Treasurer