

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
FEBRUARY 15, 2023**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on February 15, 2023; Mayor Koblenz called the meeting to order at 5:35 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

**APPOINTMENTS**

The Mayor appointed and the Board affirmed the following appointments:

Alternate member of the ARB: Or Raitses and Paul Frank  
Kids in the Park Committee member: Madeline Natoli

**AUTHORIZE DAMAGE SETTLEMENT CLAIM  
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign Full Release of All Fixed Property Damage Claims from automobile accident which occurred on or about July 27, 2022 at or near Glen Cove Rd/Elm Dr. for the amount of \$10,000.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE RENEWAL OF AGREEMENT OF SERVICES – ALL ABOUT SPAY NEUTER  
INC.  
RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Renewal of Agreement Services between the Village of East Hills and All About Spay Neuter Inc.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye

Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE SECURITY DEPOSIT RETURNS  
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the following Security Deposit returns:

\$125 to Alison Fink (Theater rental) on February 11, 2023;

\$150 to Lindsay Koonin (Theater rental) on February 11, 2023;

\$150 to Alyssa Schimel (Theater rental) – sister to resident/sponsor Lacey Lazar 141 Tara Drive on February 12, 2023

\$150 to Michelle Mesh (Theater rental) she is daughter of resident Gary Pokrassa of 143 Westwood Circle; and

\$150 to resident to Danna Spivack (Theater rental) she is daughter of Mindy Finestone of 55 Spruce Drive.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE CONTRACT WITH FAST FUNDAMENTALS  
RES. #-23**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign an agreement with FAST Fundamentals to run a Spring Soccer clinic on the Theater Field.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE CONTRACT WITH ERIC WILZIG, LLC**

**RES. #-23**

Upon motion by Trustee Meyerson, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign an agreement with Eric Wilzig, LLC to perform Magic for a KIP event on March 11, 2023.

The events fees are established at \$16 resident child, \$18 resident adult; \$18 non-resident child, \$20 non-resident adult.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**D & B ENGINEERS – EVALUATION OF DPW GARAGE EXHAUST VENTILATION SYSTEM**

The Board tabled approval of the February 10, 2023 proposal for the evaluation of the DPW Garage Exhaust Ventilation System in the amount of \$4,950. Dave Squillante was asked to negotiate a more desirable fee with D & B Engineers.

**CULLEN & DANOWSKI, LLP**

The Board tabled renewal of services engagement letter and addendum for fy ending May 31, 2023. Trustee Siegel asked that she have a few days’ time to obtain other proposals.

**NEW HIRE AND SALARY INCREASES**

**RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the hiring of David Ghobrial as part-time Security Aide for \$18.00 hr. subject to background check and Civil Service approval; and it was further

RESOLVED, to authorize salary increases for the following Public Safety employees effective February 18, 2023:

Frederick Hatt from \$18.00 hr to \$20.00;  
 Mitchell Hatt from \$18.00 hr to \$20.00;  
 Nicolas Calderon from \$18.00 Hr. to \$20.00 an Hr.; and it was further

RESOLVED, to authorize a \$.50 hour increase for obtaining CDL license for Michael Sullivan subject to terms of approved Memorandum of Agreement with CSEA Unit.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**TRANSFERS  
RES. #-23**

Upon motion by Trustee Siegel, seconded by Trustee Meyerson, it was  
RESOLVED, to approve the following transfers for the 22/23 fy:

\$1,500.00 from 362.460 (Other Expenses) to 3620.410 (Supplies & Materials)

\$3,500.00 from 3989.460 (Other Expenses) to 3989.234 (Security Cameras)

\$11,000.00 from 8160.1460 (Other Expenses) to 8160.445 (Repairs & Maintenance)

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**CLAIMS  
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was  
RESOLVED, to approve the General Fund Abstract dated February 15, 2023 in the  
amount of \$274,017.04, General Fund Supplemental Abstract dated February 15, 2023  
in the amount of \$55,961.73 and Trust and Agency Abstract dated February 15, 2023 in  
the amount of \$575.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

Student and resident Eliza Liebowitz addressed the Board. She said she is planning to  
start a medical supply collection for Turkey & Syria earthquake victims. She is

coordinating a drive with the AFYA Foundation and would like to know if the Village would allow a collection box here at the Village Hall. The Board said they would put out a public service message and that a box could be placed in the Village Hall through the requested date of the next two weeks. They commended her for her community minded efforts.

## **DEPARTMENTAL REPORTS**

The Departmental Reports were accepted as presented. The grand total Village Justice Court fines collected for the month of January, 2023 was \$16,098.00.

Upon motion, the meeting was adjourned.

## **MAYOR'S REPORT**

Mayor Koblenz brought to everyone's attention recent reported incidents in the surrounding area regarding car thefts while cars are unattended while at car washes and urged everyone to be vigilant.

The painting night event which took place on February 13<sup>th</sup>, 2023 was a successful, fun time. There were 40 attendees.

## **GOOD AND WELFARE**

Jeff Krugman, President of the Westwood Civic Association, inquired about the ownership of the wall and sign on the service road. The property there was recently damaged by a vehicle accident.

Respectfully submitted,

Donna Gooch  
Village Clerk-Treasurer