

MINUTES OF SPECIAL BOARD OF TRUSTEES MEETING

Saturday, January 20, 2024

At Village of East Hills at 9:00 a.m.

A Special Meeting of the Board of Trustees of the Incorporated Village of East Hills was held on January 20, 2024. Mayor Michael R. Koblenz noted a quorum. The meeting was called to order at 9:00 a.m. The following Board of Trustees members were present:

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| Mayor | Michael R. Koblenz |
| Trustee | Brian Meyerson |
| Trustee | Clara Pomerantz |

William Burton, Village Attorney, served as Acting Secretary.

AUTHORIZE A NOTICE TO PROCEED WITH AWARD OF BID FOR ATLANTIC PC

On motion of Trustee Clara Pomerantz seconded by Trustee Brian Meyerson, it was moved that the bid for IT Managed Services be awarded to Atlantic PC, located at 55 Northern Boulevard Suite 305, Great Neck, New York 11021, as the lowest responsive and responsible bidder and that a notice to proceed be issued to Atlantic PC. The motion was carried unanimously.

AUTHORIZE THE MAYOR OR DEPUTY MAYOR TO ENTER INTO AN AGREEMENT WITH ATLANTIC PC

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, it was moved that to Mayor Michael R. Koblenz or Deputy Mayor Manny Zuckerman be authorized to enter into an agreement with Atlantic PC, located at 55 Northern Boulevard Suite 305, Great Neck, New York 11021, to pay a monthly fee of \$4,493.90 in exchange for IT Managed Services as specified in the bid documents titled “Bid Package with Specifications for IT Managed Services for Security and Maintenance of the Village’s Computer Network” for a term of one year with the option to renew for two additional one year terms. The motion was carried unanimously.

AUTHORIZE REFUND TO ATLANTIC PC FOR FUNDS DEPOSITED IN LIEU OF BID BOND

On motion by Trustee Clara Pomerantz, seconded by Trustee Brian Meyerson, that funds submitted in lieu of a bid bond be refunded to Atlantic PC, located at 55 Northern Boulevard Suite 305, Great Neck, New York 11021, for the funds submitted in lieu of a bid bond. A total of \$50,000.00 will be refunded to Atlantic PC immediately upon written proof from the Incorporated Village of East Hills's Bank that the funds have cleared. The motion was carried unanimously.

SCHEDULE PUBLIC HEARING ON 2024 CONTRACT WITH ROSLYN FIRE COMPANIES

On motion by Trustee Clara Pomerantz, seconded by Trustee Brian Meyerson, a public hearing was scheduled for the next regularly scheduled Board of Trustees meeting on February 14, 2024, to consider the Village's approval of contracts with Roslyn fire companies, including the Roslyn Rescue Fire Department and the Roslyn Highlands Fire Department. The motion was carried unanimously.

On motion of Mayor Michael Koblenz, seconded by Brian Meyerson, and carried unanimously, the meeting was adjourned sine dine.

Respectfully submitted,



William C. Burton
Acting Secretary