

MINUTES OF SPECIAL BOARD OF TRUSTEES MEETING

Monday, October 2, 2023

At Village of East Hills at 6:00 p.m.

A Special Meeting of the Board of Trustees of the Incorporated Village of East Hills was held on October 2, 2023. Mayor Michael R. Koblenz noted a quorum. The meeting was called to order at 6:00 p.m. The following Board of Trustees members were present:

Mayor	Michael R. Koblenz
Trustee	Brian Meyerson
Trustee	Stacy Siegel
Acting Secretary	William Burton

AUTHORIZE ASSEMBLY PERMIT APPLICATION FOR BLOCK PARTY

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, an Assembly Permit Application, submitted by Michael Mulchinski, was unanimously approved to hold a Halloween block party between the addresses 9 and 22 West Street on October 28, 2023, from 3:00 p.m. to 7 p.m. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH AMMON ARTS

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with Ammon Arts, located at 901 Palmer Avenue #A1, Mamaroneck, New York 10543, for a free music class for the Spooktacular event on October 14, from 2:45 p.m. to 3:15 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH ALL STAR PARTY LONG ISLAND

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with All Star Party Long Island, located at 9 Blueberry Lane, Oyster Island, New York 11771, to pay a fee of \$775 for DJ services, music, and games during the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH ALL IN ONE ENTERTAINMENT

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with All In One Entertainment, located at 96-20 Atlantic Avenue, 2nd Floor, Ozone Park, New York 11416, to pay a fee of \$3,804 for inflatables and generators for use at the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH CLOWNS.COM

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with Clowns.com, located at 200 Meacham Avenue, Elmont, New York 11003, to pay a fee of \$1,894 for two character performers, two magicians, face painting services, temporary tattoos, a magic show, a cotton candy machine, balloon animals, bubble games, and interactive games for use at the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH MELIH OZEL

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with Melih Ozel, located at 19 Virginia Avenue, Plainview, NY 11803, for ice cream truck services during the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21, in exchange for a licensing fee of \$150. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH PICKNICK ENTERTAINMENT CORPORATION

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with PicNick Entertainment Corporation, located at 17 Galahad Lane, Nesconset, New York 11767, to pay a fee of \$750 for two Spider-man meet and greets and a Spider-man interactive show for the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH NEW YORK PARTY WORKS

On motion by Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, the Mayor was authorized to enter into an agreement with New York Party Works, located at 45 Jefryn Boulevard, Deer Park, New York 11729, to pay a fee of \$8,115 for three rides and generators for use during the Spooktacular event on October 14, from 12:00 p.m. to 4:00 p.m., with a rain date of October 21. The motion was carried unanimously.

AUTHORIZE ACCEPTANCE OF CONTRIBUTION FROM LEVEL UP LI

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Level Up LI in the amount of \$150 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM SCOUT RESIDENTIAL, TEAM

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Scout Residential Team in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM EAST HILLS CHIROPRACTIC

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from East Hills Chiropractic in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM PENN TOYOTA

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Penn Toyota in the amount of \$1,800 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM FAST FUNDAMENTALS

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from FAST Fundamentals in the amount of \$600 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM DR. KIMMY DENTAL CARE, P.C.

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Dr. Kimmy Dental Care, P.C. in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM POWERHOUSE FOOD CORPORATION

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Powerhouse Food Corporation in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM SID JACOBSON JCC

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Sid Jacobson JCC in the amount of \$500 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM ROSLYN TUTORING AND TEST PREP

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Roslyn Tutoring and Test Prep in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM DENTAL ASSOCIATES FOR KIDS ONLY, LLP

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Dental Associates For Kids Only, LLP in the amount of \$1,800 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZED ACCEPTANCE OF CONTRIBUTION FROM SHIBLEY OPERATING CO., LLC

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Shibley Operating Co., LLC in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZE ACCEPTANCE OF CONTRIBUTION FROM FOREST ROAD CLEANING CORP.

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from Forest Road Cleaning Corp. in the amount of \$250 for the Spooktacular event. The motion was carried unanimously.

AUTHORIZE MAYOR TO ENTER TO ENTER INTO AN AGREEMENT WITH ATLANTIC PC, INC.

On motion by Stacy Siegel, seconded by Brian Meyerson, the Mayor was authorized to enter into an agreement with Atlantic PC, Inc., located at 55 Northern Boulevard Suite 305, Great Neck, New York 11021, for IT managed services for the Village's computer systems, pending review by Village counsel. The agreement would provide IT services for one three-month term for a monthly fee of \$4,225.60 and an onboarding fee of \$2,900, with \$2,000 acknowledged as received and paid in hand. The motion was carried unanimously.

AUTHORIZE ACCEPTANCE OF CONTRIBUTION FROM NORTH SHORE CAMP

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson it was moved that a donation be accepted from North Shore Camp in the amount of \$1,500 for Memorial Day, End of School, and Endless Summer programs. The motion was carried unanimously.

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUFFOLK COUNTY CATERERS

On motion by Stacy Siegel, seconded by Brian Meyerson, the Mayor was authorized to enter into an agreement with Suffolk County Caterers LLC, located at 33 East 19th Street, Huntington Station, New York 11746, to license Suffolk County Caterers LLC to provide food services at the Grille and other authorized locations at the Park during the 2024 season for a fee of either \$15,000 if alcohol is permitted to be sold, \$12,500 if it is not. The agreement contains the option to renew the contract dependent on the parties establishing mutually agreeable license agreement rates for each year as it is renewed regarding 2025, 2026, 2027, 2028, 2029, and 2030. The motion was carried unanimously.

AUTHORIZE CANTERBURY LANE CLOSURE FROM ROUND HILL ROAD TO GLENWOOD LANE

On motion of Trustee Stacy Siegel, seconded by Trustee Brian Meyerson, a lane closure on Canterbury Lane from Round Hill Road to Glenwood Lane to allow for a neighborhood Halloween party was unanimously approved. The motion was carried unanimously.

AUTHORIZE THE HIRING OF MATTHEW LAVERY AND CHRISTOPHER FERRARO

On motion of Trustee Clara Pomerantz, seconded by Trustee Brian Meyerson, Matthew Lavery and Christopher Ferraro were hired pending Civil Service Clearance as part-time employees for the Parks Department each at a rate of twenty-five dollars (\$25.00) per hour. The motion was carried unanimously.

On motion of Mayor Michael Koblenz, seconded by Brian Meyerson, and carried unanimously, the meeting was adjourned sine dine.

Respectfully
submitted,



William C. Burton
Acting Secretary