

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
NOVEMBER 14, 2023**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on November 14, 2023; Mayor Koblenz called the meeting to order at 6:00 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

The Board discussed possible dates for re-scheduling the Village's annual Spooktacular event and tentatively settled on November 11, 2023.

**AUTHORIZE JHACS ELECTRIC QUOTE OF NOVEMBER 4, 2023 – MACKAY ESTATE GATE LODGE  
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize the November 4, 2023 quote of JHACS Electric for work to illuminate the Mackay Estate Gate Lodge in the amount of \$1,376.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**DONATIONS:**

Upon motion by Trustee Meyerson, seconded by Trustee Pomerantz, it was

RESOLVED, to accept the following donations for KIP Spooktacular:

\$300 from Jeffrey Blinkoff & Martha Smith

\$1,800 from Dental Associates for Kids Only, LLP; and it was further

RESOLVED, to approve the return of Spooktacular donation from DAFKO – Dental Associates for Kids Only, LLP. In the amount of \$1,800; and it was further

RESOLVED, to accept donation from J. Lee Snead, Esq. in the amount of \$300 for pool photographer that Bill Burton is organizing; and it was further

RESOLVED, TO ACCEPT A DONATION FROM Concierge Pediatrics MSO, LLC in the amount of \$1,250 for the KIP Summer events.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE ADDENDUM WITH NATHAN BLAKE OF BLAKE ENTERTAINMENT  
RES. #-23**

Upon motion of Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign an addendum with Nathan Blake of Blake Entertainment to hold 10 additional Zumba classes.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**PERSONNEL – ANDREW MANGUAL  
RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize the hiring of Andrew Mangual, as full time Security Aide, at \$18.00 hours, subject to background check and Civil Service approval.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE VILLAGE CLERK TO ADVERTISE FOR BIDS FOR WINDOWS FOR THE  
MACKAY ESTATE GATE LODGE  
RES. #-23**

Mayor Koblenz stated that the Village has been approved for a \$60,000 grant for window replacement for the MacKay Estate Gate Lodge. The historical windows will take about 6 months or more to be fabricated. Plywood will be put up temporarily where the new

windows will be installed. The Roslyn Landmark Society has teamed up with the high school art department to have students compete for scholarship money by designing murals which will be displayed at the Lodge. The Society has also looked into having a new clock built.

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Village Clerk to advertise for bids for windows for the MacKay Estate Gate Lodge.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

### **TRANSFERS**

#### **RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize following transfers for fye 5/31/24:

\$1,000.00 from 5110.460 (Other Expenses) to 8140.410 (Supplies & Materials)  
\$40,000.00 from 3989.100 (Salaries) to 3989.230 (Equipment Other)

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

### **AUTHORIZE AGREEMENT WITH SPORTIFY, INC.**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the Mayor to sign an agreement with Sportify, Inc. for sport activities for elementary aged children.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE AGREEMENT WITH MJS LANDSCAPERS  
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign an agreement with MJS Landscapers for Fall/Winter clean-up of the Park in the amount of \$10,950.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

A request for Nelson and Pope to oversee a new pool heater was tabled.

**AUTHORIZE REFUND OF THEATER PARTY RENTAL FEE TO AMANDA WEIN  
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the refund of a theater party rental fee in the amount of \$250 to Amanda Wein due to unforeseen situation.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE AGREEMENT WITH ED CARPENTRY SERVICES TO REPLACE  
WINDOWS IN POLICE BOOTH BUILDING  
RES. #-23**

Upon motion by Trustee Siegel, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the Mayor to enter into an agreement with Ed Carpentry Services to replace windows in the police booth building in the amount of \$18,150 and authorize an up-front deposit of \$10,000. Deposits for materials is customary for small businesses.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye

Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE PURCHASE OF A TORO WORKMAN UTILITY VEHICLE AND BOSS V PLOW  
RES. #-23**

Dave Squillante stated that the requested vehicle will be utilized for snow removal, the ball field, dog park and walking trail and will replace the Village's ball park machine which is no longer functioning properly. He further stated that he has funds in another one of the park's budget account lines to transfer into the department's equipment line. He will provide the necessary OGS contract documents to the Village Clerk.

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the Park Department to purchase a Toro Workman Utility Vehicle (UTX (08102) from Storr Tractor Company under the NYS OGS Contract#PC69682 in the amount of \$29,341.50 and Boss V Plow with wiring kit and hand-held controller at a 25% discount \$4,254.90, including delivery and two year warranty.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE CHANGES TO APPROVED BID FOR TWO 2023 RAV4 HYBRID VEHICLES  
RES. #-23**

Upon motion by Trustee Pomerantz, seconded by Trustee Meyerson, it was

RESOLVED, that the color of one of two cars purchased from the bid of:

Two (2) 2023 RAV4 Hybrid Vehicles, LE RAV4 Hybrid LE

Hybrid 2.5L 4-cyl. engine CVT AWD Model: 4435E,

2.5L 4-Cyl. Hybrid Transmission: ECVT (Submission date: July 27,2023)

be changed from black to white. This change is deemed immaterial to the bid by this Board after consultation and concurrence with the Village Attorney. The decision is based on the fact that: 1. There was only one bidder who participated in the bid process; and 2. After the award was declared, negotiations were held and the successful bidder agreed to change the color of one vehicle without any change in the price for the above bid. Additionally, it was agreed to upgrade one

of the vehicles to a 2024 model for the same price and accept a delayed delivery date, all being deemed to be immaterial.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

## **CLAIMS**

### **RES. #-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the General Fund Abstract dated November 14, 2023 in the amount of \$117,223.99 and Supplemental Abstract in the amount of \$625,342.69 and Trust and Agency Abstract dated November 14, 2023 in the amount of \$250.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

## **DEPARTMENTAL REPORTS**

Departmental Reports were accepted as presented. The grand total of fines collected for the Village Justice Court for October, 2023 was \$19,160.

## **MAYOR'S REPORT**

Mayor Koblenz commended Trustee Pomerantz and her daughter for the work they have done, and continue to do, to support the Israeli Army. He stated that their efforts have been unbelievable and they are to be applauded for their hard work and dedication to continuing their collection drive and support until the hostages are returned.

Respectfully submitted,

Donna Gooch  
Village Clerk-Treasurer