

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
OCTOBER 15, 2024**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on October 15, 2024, Mayor Koblenz called the meeting to order at 6:20 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Brian Meyerson
Trustee	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Stacey Siegel

The Board discussed theater options and the pros and cons of renovating vs reconstruction. The Board also discussed playground upgrades.

**THEATRE RENOVATION**

**RES. #-24**

Upon motion by Mayor Koblenz, seconded by Trustee Zuckerman, it was

RESOLVED, to move forward with obtaining more information pertaining to renovating the theatre.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

The Board discussed and concurred with the 10/15/24 memo of Richard Cassar pertaining to IT recommendations and Quote #003416 of Atlantic PC.

The Board also discussed the renewal of the expired JCC Sign Lease Agreement. Mr. Burton was authorized to contact the JCC with a proposed renewal for two years at \$7,500 per year and an additional three years at \$10,000 per year.

**REFUND OF DEPOSITS – JORDAN AND ELIZABETH KARLIC**

**RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize a refund in the amount of \$1,000.00 to Jordan and Elizabeth Karlik, 8 Grove Court, East Hills, NY 11576 for a refund of the payment of the deposit for a

new curb cut at 8 Grove Court (receipt #761391). The house has received a Certificate of Occupancy; and it was further

RESOLVED, to authorize a refund in the amount of \$15,000.00 to Jordan and Elizabeth Karlik, 8 Grove Court, East Hills, NY 11576 for a refund of the payment of a road deposit for a substantially improved house (receipt #76111). The house has received a Certificate of Occupancy.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**UPDATE PETTY CASH FUND POLICY  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to update and replace Susan Gautier, Deputy Treasurer with Richard S. Cassar, Deputy Treasurer to the Village's Petty Cash Fund Policy.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**NEW HIRES – LUCK SPENCER AND JAKE DEKANCHUK  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize to hire Luke Spencer as a full time security aide with a starting pay of \$18.00 an hour subject to background check and Civil Service approval and it was further

RESOLVED, to authorize to hire Jake Dekanchuk to Sanitation Department to replace Michael Wood with a starting pay of \$18.50 subject to background check and Civil Service approval.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**REFUND OF DEPOSIT – ORCHID SEWER AND WATER CONTRACTING CORP.  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize that a road opening deposit be refunded to Orchid Sewer and Water Contracting Corp for the street opening at 17 Talley Road in the total amount of \$1,000.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**REFUND OF DEPOSIT – ROBERT AND MARIA JON  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize return of the cash deposit for a substantially improved structure at 41 Overlook Terrace Drive in the amount of \$15,000.00 payable to Robert and Maria Jon (41 Overlook Terrace, East Hills, NY 11577, T&A receipt # 75169). The permit is closed and a Certificate of Occupancy has been issued.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**AMEND AGREEMENT WITH NY PARTYWORKS  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to amend the agreement with NY Partyworks price from \$7,645.00 to a new price of \$6,795.00 – price change due to removal of trackless train.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**DONATIONS  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to approve the acceptance of the following donations for Spooktacular:

MIXOLOGY - \$250.00

MIXOLOGY - \$100 GIFT CARD (for raffle/gift basket)

MY BOYS CONTRACTING - \$1,800.00

GARNET ARDILIA – STATE FARM - \$250.00

KRAFTY HANDS - \$600.00

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**AUTHORIZE AMENDMENT TO AGREEMENT WITH SPORTIFY, INC.  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to amend the agreement with Sportify Inc, to add additional dates; 11/10,

11/17, 11/24, 12/8, 12/15, 1/5, 1/12, 1/19 – Sportify to pay Village \$1,200.00.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**AUTHORIZE AMENDMENT TO AGREEMENT WITH MINIERI’S PARKVIEW RIDING CENTER**

**RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to amend the agreement with Minieri’s Parkview Riding Center price from \$2,525.00 to new price of \$2,800.00

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**AUTHORIZE REIMBURSEMENT OF SECURITY DEPOSITS FOR THEATER RENTALS – RONNI ARNOLD AND JANICE CASH**

**RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to reimburse the following security deposits:

RONNI ARNOLD - \$250 for theater rental on 10.13.24

JANICE CASH - \$100 for theater rental on 10.6.24 - the CASH family extended their event by one hour and requested that we deduct the \$150 fee for the additional hour.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**AUTHORIZE REFUND OF DUPLICATE 24/25 TAX PAYMENTS  
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was  
RESOLVED, to authorize the following duplicate tax payments:

Amit and Randi Sofer, 68 Swan Court \$6,267.17

CoreLogic, 26 Tara Drive \$4,095.86

CoreLogic as agent for Bank of America, 38 Woods Drive \$4,441.30

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**TRANSFERS  
RES. #-24**

Upon motion of Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to approve a transfer of \$1,000.00 from 1990.400 (Contingent) to 1010.460  
(Other Expenses) for the 24/25 fiscal year.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**CLAIMS  
RES. #-24**

Upon motion of Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to approve abstracts dated October 15, 2024 General Fund in the amount of \$593,540.72, Supplemental General Fund in the amount of \$32,210.15 , Trust and Agency Fund in the amount of \$17,150.00 and Supplemental Trust and Agency in the amount of \$500.00.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	recused- husband works for Flushing Bank
Trustee Siegel	aye

**DEPARTMENTAL REPORTS**

The Departmental Reports was accepted as presented. The total justice court fines collected for September 2024 is \$20,147.00.

**MAYOR'S REPORT**

Mayor Koblenz reported on the Spooktacular event.

**PICKLEBALL COURT BID  
RES. #-24**

Two bids were received for the pickleball court bids which were opened on October 11, 2024: Stewart Senter, Inc., dba Tennis Planning in the amount of \$40,000 and McGowan and Sons in the amount of \$118,500.

Upon motion of Trustee Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to award the Bid for the pickleball courts to Steward Senter, Inc. dba Tennis Planning in the amount of \$40,000.00 as the lowest, responsible bidder.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, and unanimously approved, the Board convened to regular session and the meeting was adjourned.

Respectfully submitted,

Donna Gooch  
Village Clerk Treasurer