

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
FEBRUARY 20, 2024**

At a special meeting of the Board of Trustees of the Incorporated Village of East Hills held on February 20, 2024; Mayor Koblenz called the meeting to order at 4:15 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz

**AWARD BID – ONE 2024 SILVERADO 2500 HD CREW CAB WT 4WD AND/OR ONE 2024 CHEVROLET SILVERADO 2500 HD CREW CAB CUSTOM 4WD OR BOTH  
RES. #-24**

A bid opening was held on February 14, 2024. Two bids were received – one from Buzz Chew Chevrolet-Cadillac for Vehicle 2 - \$56,410.00 and one from East Hills Chevrolet of Douglaston for Vehicle 1 - \$52,942.50.

Village Attorney William C. Burton was present and reviewed the two bids for compliance with the bid specifications and requirements.

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to award the following bids after review and having found each to be the lowest, responsible bidder for each respective vehicle:

Buzz Chew Chevrolet-Cadillac for Vehicle 2 – 2024 Chevrolet Silverado in the amount of \$56,410.00; and

East Hills Chevrolet of Douglaston for Vehicle 1 – 2024 Chevrolet Silverado in the amount of \$52,942.50; and it was further

RESOLVED, to authorize Village Attorney William C. Burton to send Notices to Proceed to the vendors.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Siegel	aye

Trustee Meyerson arrived.

**AUTHORIZE MAYOR TO SIGN AN AGREEMENT WITH ATLANTIC PC, INC. FOR THEIR QUOTE OF FEBRUARY 2, 2024 FOR UNIFI WIFI ACCESS POINT SETUP AND INSTALLATION (REPLACEMENT UPGRADE)  
RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign an agreement with Atlantic PC, Inc. for their quote of February 2, 2024 for Unifi Wifi Access Point Setup and Installation (Replacement Upgrade) in the amount of \$1,363.00 for hardware and \$1,440.00 for labor.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Siegel	aye
Trustee Meyerson	aye

**CLAIMS  
RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to approve the February 20, 2024 General Fund Abstract in the amount of \$82,210.55 and the February 20, 2024 Trust and Agency Abstract in the amount of \$1,013,250.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Siegel	aye
Trustee Meyerson	aye

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, and unanimously approved, the Board meeting was adjourned.

Respectfully submitted,

Donna Gooch  
Village Clerk Treasurer