

**DRAFT MINUTES  
OF THE BOARD OF TRUSTEES  
OF THE INCORPORATED VILLAGE OF EAST HILLS  
APRIL 1, 2024**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on April 1, 2024, Mayor Koblenz called the meeting to order at 5:30 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Brian Meyerson
Trustee	Stacey Siegel

The Board received a memorandum from Dave Squillante of a March 7, 2024 letter of Mohamad Sarhad to the Park Board members requesting to allow his nanny to receive an East Hills “resident” park card.

**OATH OF OFFICE AND APPOINTMENT**

Mayor Koblenz administered the Oath of Office to Trustees Emanuel Zuckerman and Clara Pomerantz. Mayor Koblenz further appointed and the Board affirmed Peter Zuckerman to serve as Associate Court Justice for a term of one year and to appoint Mary Magaldi-Sherry as a full time Clerk to Village Justice for a term of one year effective April 8, 2024.

Trustee Siegel presented ideas for a summer concert series consisting of 3 concerts on the great lawn.

Trustee Siegel together with a representative from Nelson & Pope presented design concepts and cost estimates for renovation of the theater.

Kevin Strauss of GoGov gave a presentation of their app for citizen notifications and alerts. A one year unlimited subscription would be \$4,260.00.

**DESIGNATE THE 2024 ANNUAL MEETING**

**RES#.-24**

Upon motion of Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to designate Monday, April 7, 2025 as the Annual Organizational Meeting of the Village Board of Trustees.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**DESIGNATE REGULAR MEETING DATES**

**RES. #-24**

Upon motion of Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED to designate the following regular meeting dates of the Board of Trustees:

May 14, 2024; June 18, 2024; July 16, 2024; August 21, 2024; September 18, 2024; October 15, 2024; November 21, 2024; December 10, 2024; January 21, 2025; February 25, 2025; and March 18, 2025.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**DESIGNATE OFFICIAL DEPOSITORIES**

**RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, it was RESOLVED, to designate JP Morgan Chase, TD Bank, Metropolitan Commuter Bank, Flushing Bank, NYLAF, NY CLASS and State Bank as the official depositories of all moneys received by the Village Clerk-Treasurer and Receiver of Taxes.

Trustee Pomerantz recused herself as her husband is an employee of Flushing Bank.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**DESIGNATE OFFICIAL NEWSPAPERS**

**RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that the Roslyn News , Newsday, and the Roslyn Times are hereby designated as co-official newspapers of the Village of East Hills with the Board free to determine which one to use at any given time.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye

Trustee Meyerson            aye  
Trustee Siegel                aye

**AUTHORIZE ADVANCE APPROVAL OF CLAIMS  
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize payment in advance of audit claims for public utility services, postage, freight and express charges, and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Motion passed.

The vote was as follows:

Mayor Koblenz                aye  
Deputy Mayor Zuckerman    aye  
Trustee Pomerantz            aye  
Trustee Meyerson              aye  
Trustee Siegel                 aye

**ATTENDANCE AT SCHOOLS AND CONFERENCES  
RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that elected officials and employees are hereby authorized to attend schools and conferences in conformity with Section 770-b of the General Municipal Law, subject to the approval of the Mayor.

Motion passed.

The vote was as follows:

Mayor Koblenz                aye  
Deputy Mayor Zuckerman    aye  
Trustee Pomerantz            aye  
Trustee Meyerson              aye  
Trustee Siegel                 aye

**MILEAGE  
RES. #-24**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was RESOLVED, that the Board of Trustees will approve reimbursement to officers and employees for mileage reimbursement at the rate of 67¢ per mile for use of personal automobiles in performing official duties.

Motion passed.

The vote was as follows:

Mayor Koblenz                    aye  
Deputy Mayor Zuckerman      aye  
Trustee Pomerantz            aye  
Trustee Meyerson              aye  
Trustee Siegel                 aye

**NOTICE PUBLIC HEARING TENTATIVE BUDGET  
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize the Village Clerk to notice for a public hearing on the 24/25 Tentative Budget on April 11, 2024.

Motion passed.

The vote was as follows:

Mayor Koblenz                    aye  
Deputy Mayor Zuckerman      aye  
Trustee Pomerantz            aye  
Trustee Meyerson              aye  
Trustee Siegel                 aye

**BID AWARD POOL HEATERS – PAUL YONKERS PLUMBING AND HEATING, INC.  
RES. #-24**

On March 28, 2024, 3 bids were received: Paul Yonkers Plumbing and Heating, Inc. \$36,450; Seaford Avenue Corp. \$40,000; and Maccarone Plumbing Inc. \$69,500. Per opinion of counsel, William C. Burton, dated March 28, 2024, Paul Yonkers has been found to be the lowest, responsible bidder.

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED to award bid for installation of pool heaters to Paul Yonkers Plumbing and Heating, Inc. in the amount of \$36,450.00.

Motion passed.

The vote was as follows:

Mayor Koblenz                    aye  
Deputy Mayor Zuckerman      aye  
Trustee Pomerantz            aye  
Trustee Meyerson              aye  
Trustee Siegel                 aye

**PERSONNEL  
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz it was

RESOLVED, to authorize hiring the following seasonal lifeguards and park attendants subject to civil service approval and background checks per the attached memo of March 15, 2024 and March 27, 2024 from Dave Squillante/Kelly, and it was further

RESOLVED, to authorize the hiring of part time Security Aide David Ghobrial to full time Security Aide and to also make him a Relief Supervisor.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**MAC HEATING AND AIR CONDITIONING  
RES. #-24**

Upon motion of Trustee Pomerantz, seconded by Deputy Mayor Zuckerman, it was

RESOLVED, to authorize approving the March 18, 2024 estimate of MAC Heating & Air Conditioning in the amount of \$11,800 to supply and install 4 mini-split ductless units inside the police building and authorize ½ down upon signing of proposal.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE RENEWAL OF A+ TECHNOLOGY & SECURITY YEARLY MAINTENANCE  
CONTRACT  
RES. #-24**

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Meyerson, it was

RESOLVED, to authorize the Mayor to enter into an agreement with A+ Technology & Security to renew yearly maintenance contract in the amount of \$20,579.46.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**AUTHORIZE AGREEMENTS WITH KRAFTY HANDS, NATHAN BLAKE ENTERTAINMENT, AMMON ARTS, ROSLYN LITTLE LEAGUE AND ROSLYN FLAG FOOTBALL  
RES. #-24**

Upon motion of Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to enter into the following agreements:

Krafty Hands for paint night on April 11, 2024 \$5.00 per participant to be paid to the Village;  
Addendum to Agreement with Nathan Blake of Blake Entertainment for Zumba classes – Village to pay \$150.00 per class with 8 or more participants and \$100 per class with less than 8 participants;

Addendum to Agreement with Ammon Arts for Mommy & Me classes - \$25 per outdoor session to be paid to Village and \$50 per indoor session to be paid to the Village;

Roslyn Little League in the amount of \$4,146 per their spring schedule; and

Amended agreement of 2/13/24 with Roslyn Flag Football for a reduced amount of \$2,200 for games on Saturdays from 9 am – 5 pm on April 6, April 13, May 4, May 11, and May 15.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**REIMBURSEMENT OF SECURITY DEPOSITS  
RES. #-24**

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize the return of the following security deposits:

\$250 to Randi Strachman for theater rental on March 10, 2024

\$250 to Lauren Wandy Greenburg for theater rental on February 25, 2024

\$250 to Tammy Babadzhyanov for theater rental on March 24, 2024; and

\$150 to Lindsay Schultz for theater rental on March 29, 2024

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**TAX CERTIORARI REFUNDS 23/24  
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize the following tax certiorari refunds for the 2023/24 tax year:

Berkman, Henock, Peterson & Peddy, P.C. as a result of tax certiorari decision/settlements:

07-110-034	\$1,127.60
19-046-015	2,139.22

Farrell Fritz, P.C as a result of tax certiorari decision/settlements:

19-040-010	\$259.07
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Litt Law Group, LLC as a result of tax certiorari decision/settlements:

07-265-011	\$347.90
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Maidenbaum Property Tax Reduction Group as a result of tax certiorari decision/settlements:

07-109-012	\$394.78
07-126-033	715.04
07-130-003	587.48
07-130-011	945.00
07-133-011	420.93
07-144-012	800.91
07-181-011	582.30
07-183-009	281.03
07-195-015	735.28
07-263-002	406.62
07-288-025	1,280.57
07-287-008	576.62
07-299-095	903.06
19-024-011	836.44
19-040-016	813.00
19-043-007	1,487.83

Maidenbaum & Sternberg, LLP as a result of tax certiorari decision/settlements:

07-141-198	\$352.83
07-249-043	868.27
07-297-007	347.90

P.T.R.C., Inc. as a result of tax certiorari decision/settlements:

19-012-135	\$661.25
19-045-001	256.60

Schroder & Strom, LLP as a result of tax certiorari decision/settlements:

07-117-187	\$520.61
07-250-008	318.29
07-274-002	658.79

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

**TRANSFERS  
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize following transfers for fye 5/31/23:

\$690.00 from 1110.100 (Salaries) to 1210.100 (Salaries)

\$80.00 from 1355.440 (Contracted Services) to 1355.441 (Legal Notices)

\$30,000.00 from 1410.100 (Salaries) to 8160.445 (Repairs & Maintenance)

\$450.00 from 1620.422 (Light & Gas) to 1620.460 (Other Expenses)

\$38,300.00 from 3120.400 (Police Contractual) to 3410.440 (Contracted Fire Protection)

\$690.00 from 3620.460 (Other Expenses) to 3310.410 (Supplies & Materials)

\$36,300.00 from 5110.220(Equipment): \$6,000 to 3989.100 (Salaries), \$6,900.00 to 3989.421 (Security Cameras – data lines), \$3,200.00 to 3989.460 (Other Expenses), \$200.00 to 4020.450 (Professional Services), \$1,400.00 to 5010.100 (Salaries), \$18,600.00 to 5110.100 (Salaries).

\$41,000 from 3989.234 (Security Cameras) to 5112.400 (Contracted Services)

\$2,700.00 from 5110.445 (Equipment Maintenance) to 8160.445 (Repair & Maintenance)

\$33,000.00 from 7410.110 (Park seasonal Salaries): \$1,600.00 to 6410.460 (Other Expenses), \$31,400.00 to 7410.100 (Park Salaries)

\$2,500.00 from 7410.452 (Recreation Supplies) to 7410.450 (Recreation Programs)

\$300.00 from 8010.110 (Part Time Salaries) to 8010.100 (Salaries)

\$300.00 from 8010.450 (Professional Services) to 8010.460 (Other Expenses)



\$300.00 from 8020.110 (Part Time salaries) to 8020.100 (Salaries)

\$200.00 from 8160.100 (Salaries) to 8160.110 (Over Time/Part Time)

\$111,500.00 from 9040.800 (Worker's Compensation) & \$36,000.00 from 9060.800 (Hospitalization Insurance): \$133,000.00 to 9010.800 (NYS Retirement), \$14,500.00 to 9030.800 (FICA & Medicare)

\$50,000.00 from 1320.443 (Outside Auditor), \$30,000.00 from 1410.100 (Salaries), \$42,000.00 from 1420.440 (Contracted Services), \$108,000.00 from 1420.450 (Professional Services), \$39,000.00 from 1440.4500 (Professional Services), \$23,000.00 from 3620.100 (Salaries), \$44,000.00 from 7410.110 (Park Seasonal Salary), \$20,000.00 from 7610.400 (Contractual Expenses), & \$31,000.00 from 9089.800 (Employee Benefits) to 3410.431 (LOSAP Program)

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

## **CLAIMS**

### **RES. #12-23**

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to approve the General Fund Abstract dated April 1, 2024 in the amount of \$67,733.45 and April 1, 2024 Trust and Agency Abstract in the amount of \$250.00.

Motion passed. The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Zuckerman	aye
Trustee Pomerantz	aye
Trustee Meyerson	aye
Trustee Siegel	aye

## **DEPARTMENTAL REPORTS**

Departmental Reports were accepted as presented. The grand total of fines collected for February 2024 was \$40,153.00.

Upon motion of Deputy Mayor Zuckerman, seconded by Trustee Pomerantz and unanimously carried, the Board entered into Executive Session pursuant to Open

Meetings Law §105(1)(f).

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, and unanimously approved, the Board convened to regular session and the meeting was adjourned.

Respectfully submitted,

Donna Gooch  
Village Clerk Treasurer