

**DRAFT MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
JULY 16, 2024**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on July 16, 2024, Mayor Koblenz called the meeting to order at 5:35 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Brian Meyerson
Trustee	Emanuel Zuckerman
Trustee	Clara Pomerantz
Trustee	Stacey Siegel

The Board discussed the upcoming NCVOA Testimonial Dinner. It was agreed to purchase 6 tickets and also place a full page color ad in the journal.

The Board also reviewed and discussed 7/16/2024 email correspondence from Anne Niesenbaum requesting limiting landscaping companies to Monday through Friday.

PROCLAMATION PRESENTATION LIFE SAVING RECOGNITION – PAULA KRUSZEWSKI

Mayor Koblenz and the Board presented seasonal lifeguard Paula Kruszewski with a proclamation. The Village honored her for displaying courage and dedication during an emergency situation. Upon taking her post, she immediately recognized a child in distress. Without hesitation, she came to his aid with heroic lifesaving actions.

PUBLIC HEARING -Bill T2-24, amending Chapter 271-138 of the Village Code with respect to the repealing of certain fees by statute and replacing them by resolution and other changes in bonding and deposits for buildings, land use and miscellaneous applications.

The Board unanimously voted to declare themselves the lead agency and designate this proposed bill as a Type II action for the purposes of SEQRA.

Upon motion and unanimously approved, Mayor Koblenz opened the public hearing. Building Inspector Tom Murphy was called upon to explain the law that is proposed. He stated that the Board had previously been presented with some changes to make the fee schedules for the various building permits to be more in line with what the other villages are charging for. The last few changes were made approximately 17 years ago, so the Village's fees have not kept up with the rate of inflations and the costs that are associated with the various services that the Village provides that is based on the fees.

The Mayor open the floor for any questions.

Upon motion by Trustee Pomerantz, seconded by Mayor Koblenz and unanimously carried, the public hearing was closed.

**LOCAL LAW 2-24 – AMENDING CHAPTER 271-138 REPEALING OF CERTAIN FEES
BY STATUTE AND REPLACING THEM BY RESOLUTION
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Zuckerman, it was

RESOLVED, to adopt Local Law 2-2024.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**FEE SCHEDULE
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Zuckerman, and unanimously carried, it was

RESOLVED, to adopt the attached fee schedule effective September 1, 2024.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**REFUND OF STREET OPENING DEPOSIT – 151 OVERLOOK TERRACE
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Siegel, it was

RESOLVED, to authorize a refund of a street opening deposit in the amount of \$1,000 to Jean-Michel Fogel and Sharon Fogel for 151 Overlook Terrace.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**RENEWAL AUDITING SERVICES – NAWROCKI-SMITH
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Siegel, it was

RESOLVED, to authorize the Mayor to sign the June 14, 2024 letter for renewal of auditing services with Nawrocki-Smith for year ended May 31, 2024 in the amount of \$21,000.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

**PUBLIC ASSEMBLY PERMIT – SID JACOBSON JCC
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz, and unanimously carried, it was

RESOLVED, to approve a Public Assembly Permit for Sid Jacobson JCC for September 29, 2024.

The Board agreed to schedule this year's Spooktacular event for October 19, 2024, with a rain date of October 26, 2024.

**DONATIONS
RES. #-24**

Upon motion by Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the acceptance of the following donations:

Fireworks Show:

\$2500 2200 Northern Steel LLC

\$2500 Steel Fin LLC

East Hills Summer Concert Series:

\$250 Gino's Parlor/Orchard RR,LLC

\$1,000 Joyce Styne
\$250 Kitchen Kabaret

Kids in the Park events:

\$600 Joyce Styne

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye
Trustee Siegel	aye

The Board discussed and approved scheduling next year's fireworks show to be July 3rd with a raindate of July 5th. The submission of music was requested by the company to be by February.

PERSONNEL

The resignation of Security Aide Raymond Soriano was accepted effective June 28, 2024.

SEASONAL HIRES AND INCREASES RES. #-24

Upon motion by Trustee Siegel, seconded by Trustee Zuckerman it was

RESOLVED, to hire the following seasonal employees subject to background checks and civil service approval:

Lifeguards Masha Bogatyryova and Rachel Tsang at \$20.00 hr.

Park Attendants Jolie Nassi, Brielle Nassi and Linda Li at \$15.00 hr., and it was further

RESOLVED, to increase the hourly rate for the following seasonal lifeguards:

Michael Melchore from \$21.00 to \$22.00 (\$20.50 in 2023)
Paula Kruszewski from \$20.50 to \$22.00 (\$20.00 in 2023), and it was further

RESOLVED, to authorize Persaud Ganesh to transfer from part-time Security Aide to full-time Security Aide subject to civil service approval.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye

Trustee Pomerantz aye
Trustee Siegel aye

**ATTENDANCE AT CONFERENCES – NYCOM AND NYS ASSOCIATION
MAGISTRATE COURT CLERKS
RES. #-24**

Upon motion by Deputy Mayor Meyerson, seconded by Trustee Zuckerman, it was

RESOLVED, to authorize Donna Gooch and Richard Cassar attendance at the NYCOM Fall Training School and Mary Sherry attendance at the NYS Association Magistrate Court Clerks conference.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Meyerson aye
Trustee Zuckerman aye
Trustee Pomerantz aye
Trustee Siegel aye

**CLAIMS
RES. #-24**

Upon motion of Trustee Siegel, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the July 16, 2024 General Fund abstract in the amount of \$244,072.49, General Fund supplemental abstract in the amount of \$93,192.59 and Trust and Agency abstract in the amount of \$1,000.00.

Motion passed.

The vote was as follows:

Mayor Koblenz aye
Deputy Mayor Meyerson aye
Trustee Zuckerman aye
Trustee Pomerantz aye
Trustee Siegel aye

DEPARTMENTAL REPORTS

The Departmental Reports was accepted as presented. The total justice court fines collected for June 2024 is \$19,004.00.

MAYOR'S REPORT

Trustee Zuckerman and Dave Squillante reported on proposals for revamping of the playground project.

Upon motion of Trustee Zuckerman, seconded by Trustee Pomerantz and unanimously carried, the Board entered into Executive Session pursuant to Open Meetings Law §105(1)(f).

Upon motion by Deputy Mayor Zuckerman, seconded by Trustee Meyerson, and unanimously approved, the Board convened to regular session and the meeting was adjourned.

Respectfully submitted,

Donna Gooch
Village Clerk Treasurer