

MINUTES OF SPECIAL BOARD OF TRUSTEES MEETING

Saturday July 27, 2024.
At Village of East Hills at 11:00 am

A Special Meeting of the Board of Trustees of the Incorporated Village of East Hills was held on Saturday July 27, 2024. Mayor Michael R. Koblenz noted a quorum. The meeting was called to order at 11:00 am. The following Board of Trustees members were present:

Mayor Michael R. Koblenz
Trustee Manny Zuckerman
Trustee Stacey Siegel

William C. Burton, Village Attorney, attended and acted as Secretary.

RETENTION OF SERVICE, PRODUCTS

On motion by Manny Zuckerman, second by Stacey Siegel, it was moved that the Incorporated Village of East Hills purchase from R. Young & Sons the products provided in Addendum "A" for the sum of \$9,355; the services to be provided by North Shore Monuments in Addendum "B" for the sum of \$11,500; and the services to be provided by LimeWorks.us in Addendum "C" for the sum of \$1,500.

MODIFICATION TO CONSULTATION AND LICENSE AGREEMENT

It is moved that the agreement expiration date provided in the amendment to the "Agreement" between the Village of East Hills and the Roslyn Landmark Society is amended to expire on July 31, 2049, and the "Agreement" shall read as follows: "1. That the term of the Consultation and License Agreement shall be extended until July 31, 2049.

PERFORMANCE

On motion by Stacey Siegel, second by Manny Zuckerman, the Mayor was authorized to enter into an agreement with NY Heat Entertainment (That 70's Band) for a concert on August 4th, 2024 from 4:00 pm to 7:00 pm. in the amount of \$6,000.

PAYMENT

On motion by Stacey Siegel, second by Manny Zuckerman, the Village will provide a check in the amount of \$6000 to be presented to "That 70's Band" on August 4 2024 immediately following their performance.

On motion of Mayor Michael Koblenz, seconded by Manny Zuckerman, and carried unanimously, the meeting was adjourned sine dine.

Respectfully submitted,



William C. Burton
Acting Secretary

Addendum “A”

Request for Proposal for Limestone

Mackay Estate Gate Lodge

Limestone Replacement

Request for Proposal

The Roslyn Landmark Society is Requesting Proposals for the Mackay Estate Gate Lodge located at Harbor Hill Road and Roslyn Road, East Hills NY. The Mackay Estate Gate Lodge is a historic structure built in 1902 and listed on the National Register of Historic Places. The project is coordinated with the Village of East Hills which owns the property.

The request for proposals is for the **limestone replacement**. Proposals inclusive of cost proposal and bidder qualifications are to be e-mailed to jennifer@roslynlandmarks.org. Proposals will be reviewed by the Roslyn Landmark Society and the Village of East Hills which owns the property.

All work to be performed in accordance with the Secretary of Interior’s Standards and Guidelines for Archeology and Historic Preservation and the National Historic Preservation Act (NHPA).

The Village of East Hills will review all proposals at the recommendation of the Roslyn Landmark Society and award the contract to the lowest bidder unless it is deemed in the best interest of the Village of East Hills to not accept the lowest bid.

Proposals are due to the Roslyn Landmark Society via email by Friday, June 14, 2024 2pm. All questions and inquiries to be sent to the Roslyn Landmark Society (jennifer@roslynlandmarks.org)

Scope of Work

- Provide and deliver to the job site, ten custom-cut and tooled Indiana gray limestone blocks as shown on drawings A-1 and A-2.
- The location and identification of the ten blocks are shown on the drawings. Tooling of exposed surfaces of the limestone blocks to be six vertical grooves per inch.
- See attached color photographs for approximate color of existing limestone and tooling details.

Schedule of the blocks required is as follows:

Small samples of limestone to be submitted with a tooled face to assure that proposed new

limestone is a compatible match with existing original stone.

Cost Proposal:

- Ten custom-cut and tooled blocks of limestone.
- Delivery and off-loading of limestone to the job site (Harbor Hill Road, East Hills, NY 11576).

No. 1- 8" x 10 ¼" by 30 ¼" - face tooled.

No. 2- 8" x 10 ¼" by 30 ¼" - face tooled.

No. 3- 8" x 10 ¼" by 44 3/8" -face tooled- sloped top surface.

No. 4- 8" x 10 ¼" by 28 ¼" -face tooled.

No. 5- 8" x 10 ¼" by 28 ¼" - face tooled.

No. 6- 8" x 10 ¼" by 28 ¼" -face tooled.

No. 7- 8" x 10 ¼" by 45" -face tooled- sloped top surface.

No. 8 - 8" x 10 ¼" by 34" - face tooled.

No. 9- 8" x 10 ¼" by 22 ½" -face and right side tooled.

No. 10- 8" x 10 ¼" by 8" - face and right side tooled.

COST PROPOSAL FORMAT

1. Limestone Replacement work to be performed as a Lump Sum Contract.

LUMP SUM AMOUNT \$ _____

2. Estimated Costs

• Item: \$ _____

• Item: \$ _____

• Item: \$ _____

• Item: \$ _____

3. PROJECT COST TOTAL

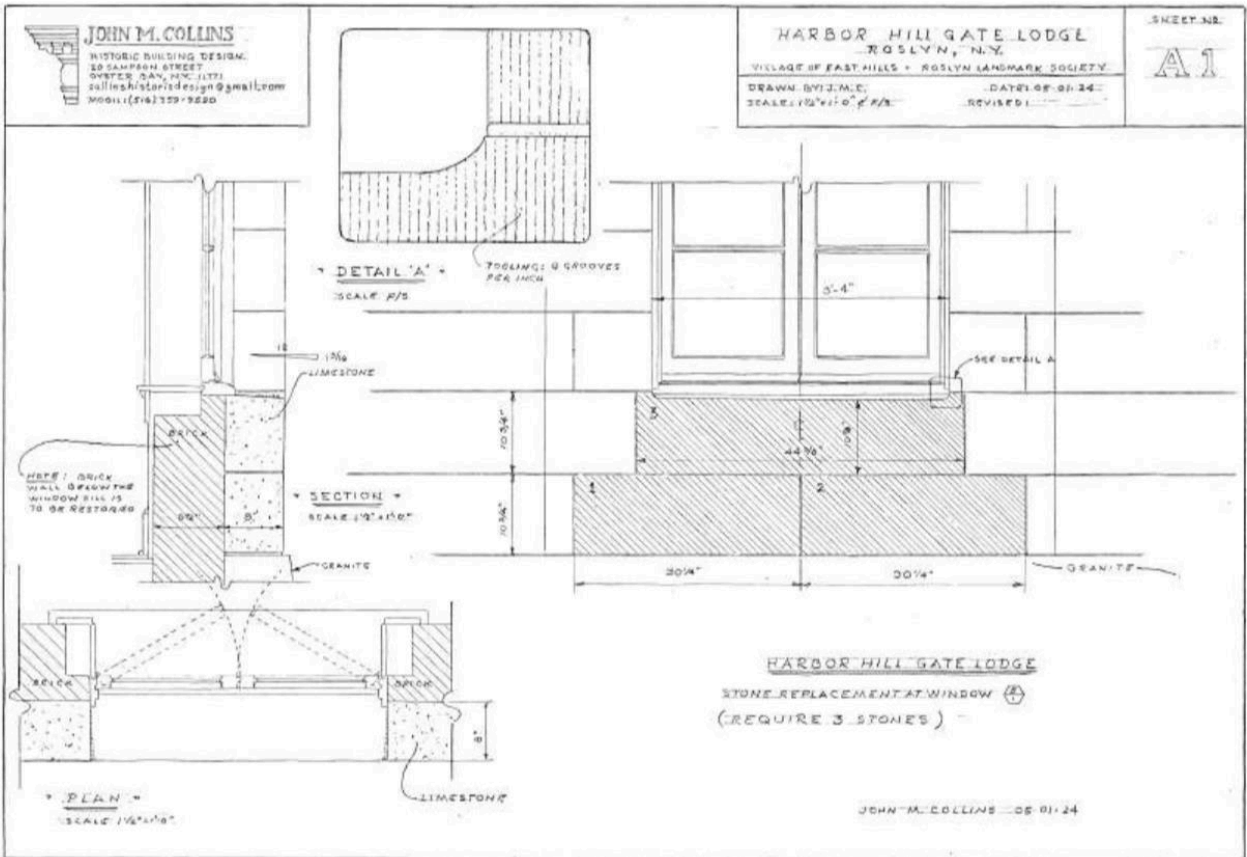
• Item #1 Lump Sum Amount \$ _____

• Item #2 Estimated Cost \$ _____

TOTAL COST (Item 1 & 2) \$ _____

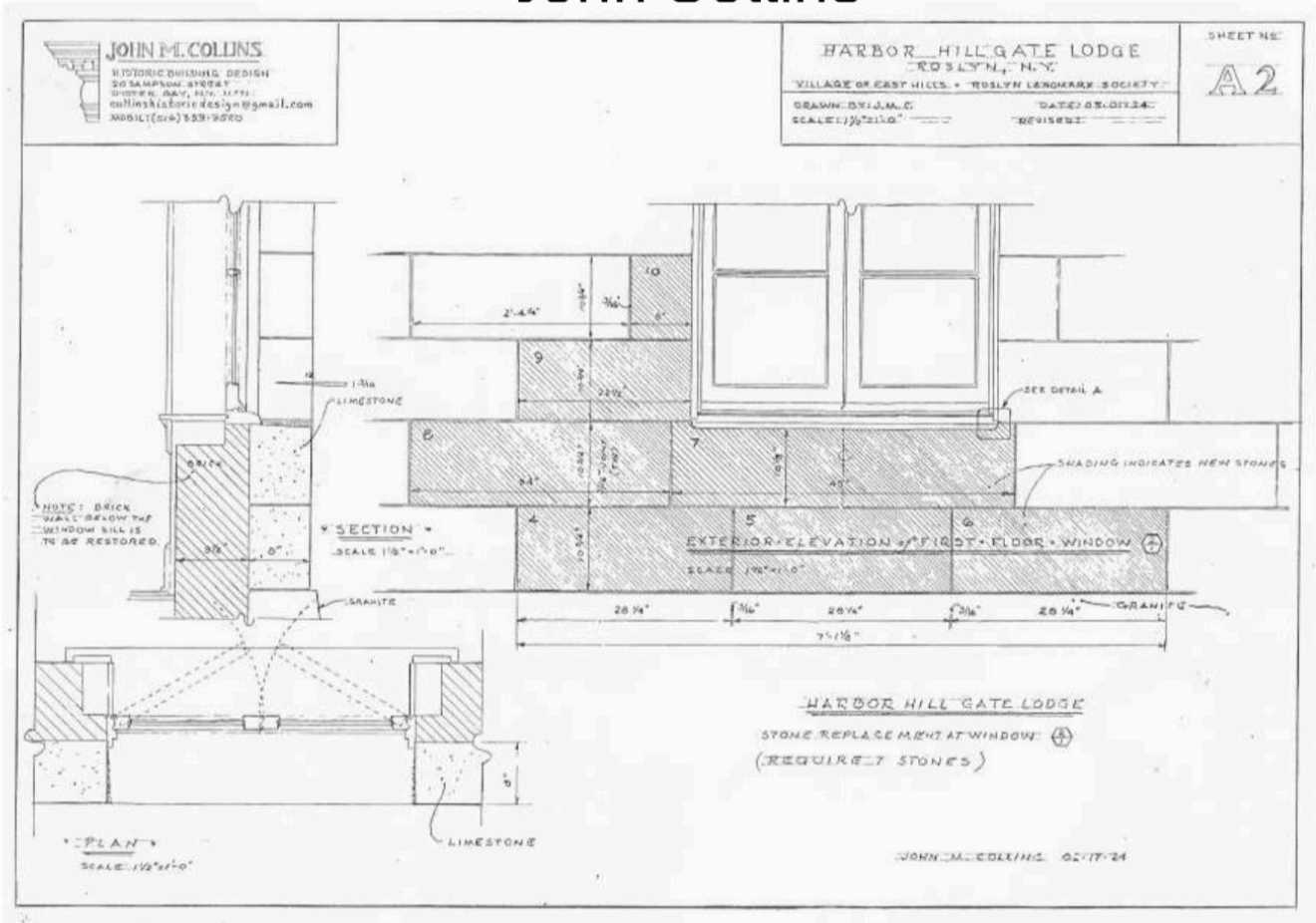
Limestone Drawing A1

John Collins



Limestone Drawing A2

John Collins





Limestone color and mortar

Addendum "B"

Request for Proposal for Limestone Repair and Installation

Mackay Estate Gate Lodge

Limestone Repair and Installation

Request for Proposal

The Roslyn Landmark Society is Requesting Proposals for the Mackay Estate Gate Lodge located at Harbor Hill Road and Roslyn Road, East Hills, NY. The Mackay Estate Gate Lodge is a historic structure built in 1902 and listed on the National Register of Historic Places. The project is being completed in partnership with the Village of East Hills which owns the property.

The request for proposals is for the **limestone repair and installation**. Proposals inclusive of cost proposal and bidders' qualifications are to be e-mailed to the Roslyn Landmark Society at jennifer@roslynlandmarks.org. Proposals will be reviewed by the Roslyn Landmark Society and the Village of East Hills.

All work to be performed in accordance with the Secretary of Interior's Standards and Guidelines for Archeology and Historic Preservation and the National Historic Preservation Act (NHPA).

This work may be subject to the requirements of the NY State Wage Rate Schedules (Prevailing Wage Rates / Certified Payroll Apply) and all other applicable Federal, State and local requirements including affirmative action requirements.

The Village of East Hills will review all proposals at the recommendation of the Roslyn Landmark Society and award the contract to the lowest bidder unless it is deemed in the best interest of the Village of East Hills to not accept the lowest bid.

Proposals are due to the Roslyn Landmark Society via email by Friday, June 14, 2024, 2pm. All questions and inquiries to be sent to the Roslyn Landmark Society (jennifer@roslynlandmarks.org)

Scope of Work:

- Two original windows: 2/1 and 2/5 have been converted to doors. The Scope of Work for this project is to restore the two windows to their original appearance. Upon completion of this masonry work, new custom-milled window units will be installed (by others) in the restored openings.
 - The details of the new masonry work are to match the adjacent original limestone and pointing mortar. Ten new limestone blocks will be provided by the owner. The contractor will be responsible for removing damaged limestone blocks flanking the openings, installing new brick interior walls at the two openings, setting the ten new limestone blocks, and pointing the joints.
 - The owner will provide custom-mixed bedding and pointing mortar. (See drawings A-1 and A-2 for details.)

Method:

Damaged original limestone blocks flanking the lower part of the two window openings are to be carefully removed without damaging the adjacent stones. Missing sections of interior brick walls below the windowsills are to be rebuilt. Details of new brickwork are to match the brickwork seen on the interior of adjacent original windows.

Window 2/1 requires the replacement of seven limestone blocks. One of the blocks is the windowsill. Window 5/1 requires the replacement of three limestone blocks. One of the blocks is the windowsill. Drawings A-1 and A-2 identify by number the location of each block.

Mortar joints between blocks are to match adjacent original joints (approximately). 3/16" limestone blocks are to be laid in a custom mixed bedding mortar that will be provided by the owner. Mortar joints at the exterior face of the wall are to be raked out to a depth of 1/4" in order to receive the pointing mortar, also provided by the owner. The pointing mortar joints are to be stuck with a steel trowel to match the adjacent original joints.

Drill holes and craters in the original limestone surrounding the two windows are to be filled and made level with the original surface of the stone with "Lithomex" stone patching mortar. Surface texture of the repaired areas to match the tooling of the stone. Owner to provide the "Lithomex" mortar.

COST PROPOSAL FORMAT

1. Limestone Repair & Installment work to be performed as a Lump Sum Contract.

LUMP SUM AMOUNT \$ _____

2. Estimated Costs

• Item: \$ _____

• Item: \$ _____

• Item: \$ _____

• Item: \$ _____

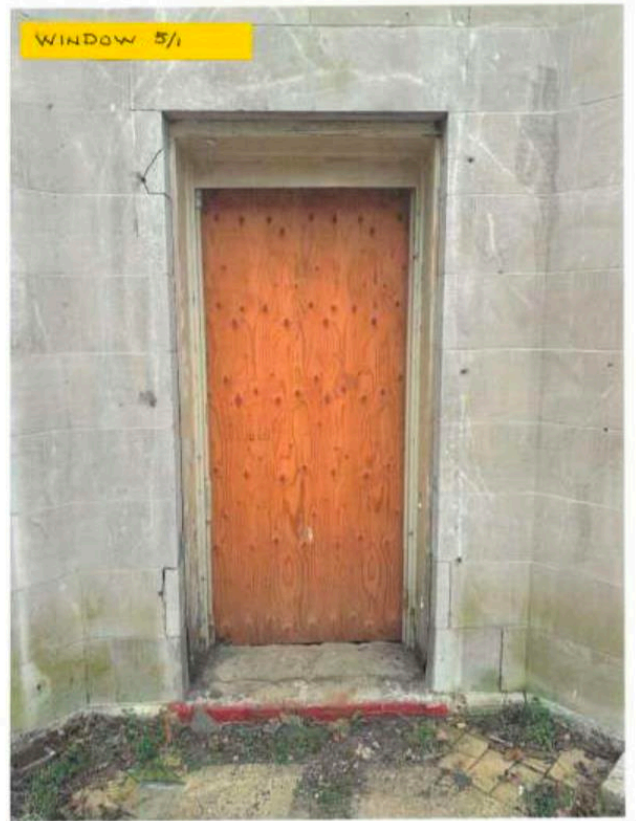
3. PROJECT COST TOTAL

• Item #1 Lump Sum Amount \$ _____

• Item #2 Estimated Cost \$ _____

TOTAL COST (Item 1 & 2) \$ _____

Current Views



Doors to be converted back to windows.

Addendum "C"

Services to Analyze Mortar Acid Digestion

Form Revises: 12/19/23



3145 STATE ROAD
TELFORD, PA 18969
215-536-6706
FORMS@LIMEWORKS.US

MINIMUM SAMPLE SIZE GUIDE

Samples may be multiple smaller solid pieces. **Do not send powder.**

Free Observation & Custom Simulation:
-2 in² (Thumb-sized)



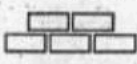
Mortar Analysis & Petrographic Exam:
-1.6 in² (Palm-sized)



Instrumental Analysis:
-32 in² (2x Palm-sized)



Brick Strength & Absorption:
3-5 Full Bricks



SHIPPING RECOMMENDATIONS

To ensure that your sample arrives undamaged, please place secured in a properly padded package. Do not send samples in letter envelopes, as these tend to result in pulverized, shredded, or lost samples.

For quicker transport and processing, consider sending your sample through FedEx or UPS with tracking.

For submitted sample return requests, client will be responsible for return shipping charges where applicable.

PLEASE NOTE

All services are provided on a first-come, first-serve basis. Lead times may be extended during periods of high demand. Generally, clients who select "Email" as their preferred contact method will receive results sooner.

LW USE ONLY

Date Received and Initials of Receiver

Notes

SAMPLE SUBMISSION AND SERVICE REQUEST FORM

SERVICES REQUESTED

DO NOT SEND POWDER. We cannot evaluate crushed or powdered samples.

- | | |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Free Observation of Sample
Cost: \$0 • Lead Time: -1-2 Weeks | <input type="checkbox"/> Instrumental Analysis (ASTM C1324)
Cost: \$3300 • Lead Time: -5-6 Weeks |
| <input type="checkbox"/> Custom Color Simulation
Cost: \$200 • Lead Time: -2-3 weeks | <input type="checkbox"/> Brick Strength & Absorption (ASTM C67)
Cost: \$650 per brick • Lead Time: -5-6 Weeks |
| <input checked="" type="checkbox"/> Acid Digestion Mortar Analysis
Cost: \$750 • Lead Time: -4-5 Weeks | <input type="checkbox"/> Petrographic Analysis (ASTM C856)
Cost: \$800 • Lead Time: -5-6 Weeks |

Cost per sample. Lead times are estimates and will vary based on number of samples and current lab queue.

PROJECT INFORMATION

HARBOR HILL GATE LODGE **JOHN M. COLLINS**
Project Name Consulting or Overseeing Firm (if applicable)

(SAMPLE # 2)
COR. OF ROSLYN RD. & HARBOR HILL RD.

Project Street Address

ROSLYN

N.Y.

11576

Project City

Project State

Project Zip Code

1901

Date when Project Site was Built (e.g. 1980)

1. Type of Sample Submitted (no powder):

- | | |
|-----------------------------------------------------|----------------------------------------|
| <input checked="" type="checkbox"/> Mortar | <input type="checkbox"/> Brick |
| <input type="checkbox"/> Plaster | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Stucco/Render | <input type="checkbox"/> Cast Concrete |
| <input type="checkbox"/> Terracotta | <input type="checkbox"/> Paint/Coating |
| <input type="checkbox"/> Paint Swatch (make and #): | |

Other (explain): **POINTING MORTAR**

2. If color is important, what surface should be evaluated?

- | |
|----------------------------------------------------|
| <input checked="" type="checkbox"/> Weathered Face |
| <input type="checkbox"/> Clean Interior Break |
| <input type="checkbox"/> Color is not important |

3. Approximate Date Sample was Taken:

MARCH 2024

4. Where was the sample collected from? (e.g. Bedding Mortar, North Side)

5. For mortar samples, approximate height of the existing mortar joint:

- | |
|---------------------------------------|
| <input type="checkbox"/> 1/4" or Less |
| <input type="checkbox"/> 1/4" to 3/8" |
| <input type="checkbox"/> 3/8" or More |

6. Describe the nature of the repair or any project goals (attach more paper if needed):

MORTAR WILL BE USED TO POINT JOINTS BETWEEN NEW LIMESTONE BLOCKS IN A WALL REPAIR AND SHOULD MATCH ADJACENT POINTING MORTAR

CLIENT INFORMATION

07-03-24

Date Form Completed

New Customer? Yes No

JOHN M. COLLINS

Company Name (if applicable)

Contact Name and Title (if applicable)

20 SAMPSON STREET

Street (including office, suite, or apartment #)

OYSTER BAY

N.Y.

11771

City

State

Zip Code

(516) 359-9520 **collinshistoricdesign@gmail.com**

Phone Number

Email Address

Preferred Contact Method: Email Phone

Please speak to a LimeWorks.us representative for product or service availability. Pricing and lead times subject to change.



3145 STATE ROAD
 TELFORD, PA 18969
 215-536-6706
 FORMS@LIMEWORKS.US

MINIMUM SAMPLE SIZE GUIDE

Samples may be multiple smaller solid pieces. **Do not send powder.**

Free Observation & Custom Simulation:
 ~2 in² (Thumb-sized)



Mortar Analysis & Petrographic Exam:
 ~16 in² (Palm-sized)



Instrumental Analysis:
 ~32 in² (2x Palm-sized)



Brick Strength & Absorption:
 3-5 Full Bricks



SHIPPING RECOMMENDATIONS

To ensure that your sample arrives undamaged, please place secured in a properly padded package. Do not send samples in letter envelopes, as these tend to result in pulverized, shredded, or lost samples.

For quicker transport and processing, consider sending your sample through FedEx or UPS with tracking.

For submitted sample return requests, client will be responsible for return shipping charges where applicable.

PLEASE NOTE

All services are provided on a first-come, first-serve basis. Lead times may be extended during periods of high demand. Generally, clients who select "Email" as their preferred contact method will receive results sooner.

LW USE ONLY

Date Received and Initials of Receiver

Notes

SAMPLE SUBMISSION AND SERVICE REQUEST FORM

SERVICES REQUESTED

DO NOT SEND POWDER. We cannot evaluate crushed or powdered samples.

- Free Observation of Sample
 Cost: \$0 • Lead Time: ~1-2 Weeks
- Instrumental Analysis (ASTM C1324)
 Cost: \$3300 • Lead Time: ~5-6 Weeks
- Custom Color Simulation
 Cost: \$200 • Lead Time: ~2-3 weeks
- Brick Strength & Absorption (ASTM C67)
 Cost: \$650 per brick • Lead Time: ~5-6 Weeks
- Acid Digestion Mortar Analysis
 Cost: \$750 • Lead Time: ~4-5 Weeks
- Petrographic Analysis (ASTM C856)
 Cost: \$800 • Lead Time: ~5-6 Weeks

Cost per sample. Lead times are estimates and will vary based on number of samples and current lab queue.

PROJECT INFORMATION

HARBOR HILL GATE LODGE **JOHN M. COLLINS**
 Project Name (SAMPLE # 3) Consulting or Overseeing Firm (if applicable)
COR. OF ROSLYN RD. & HARBOR HILL RD.

Project Street Address
ROSLYN **N.Y.** **11576**
 Project City Project State Project Zip Code

Date when Project Site was Built (e.g. 1960) Return Sample (Free Observations and Color Simulations only, return shipping charges may apply)

1. Type of Sample Submitted (no powder):
- Mortar Brick
 - Plaster Stone
 - Stucco/Render Cast Concrete
 - Terracotta Paint/Coating
 - Paint Swatch (make and #):

Other (explain): **BEDDING MORTAR**

2. If color is important, what surface should be evaluated?
- Weathered Face
 - Clean Interior Break
 - Color is not important

3. Approximate Date Sample was Taken:
MARCH 2024

4. Where was the sample collected from? (e.g. Bedding Mortar, North Side)
BEDDING MORTAR

5. For mortar samples, approximate height of the existing mortar joint:
 1/4" or Less
 1/4" to 3/8"
 3/8" or More

6. Describe the nature of the repair or any project goals (attach more paper if needed):
MORTAR WILL BE USED TO SET MISSING LIMESTONE BLOCKS

CLIENT INFORMATION

Date Form Completed **07.03.24** New Customer? Yes No

Company Name (if applicable) **JOHN M. COLLINS** Contact Name and Title (if applicable)

20 SAMPSON STREET

Street (including office, suite, or apartment #)

OYSTER BAY **N.Y.** **11771**
 City State Zip Code

(516) 357-9520 **collinshistoricdesign@gmail.com**
 Phone Number Email Address

Preferred Contact Method: Email Phone