

**DRAFT MINUTES
OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF EAST HILLS
AUGUST 21, 2024**

At a meeting of the Board of Trustees of the Incorporated Village of East Hills held on August 21, 2024, Mayor Koblenz called the meeting to order at 5:35 pm. Mayor Koblenz noted a quorum. The following Board of Trustees members were present:

Mayor	Michael Koblenz
Deputy Mayor	Brian Meyerson
Trustee	Emanuel Zuckerman
Trustee	Clara Pomerantz

The Board discussed the installation of a water fountain at the front of Village Hall. The estimated cost is \$3,500 which will be installed by park personnel.

Ken Panzer addressed the Board regarding scope of work to convert one basketball court into four pickle ball courts.

**AUTHORIZE ADVERTISING FOR BIDS – PICKLEBALL COURTS
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was

RESOLVED, to authorize the Village Clerk to advertise for bids for the conversion of one basketball court into four pickle ball courts.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

The Board discussed the need for a generator and air filtration system for the DPW building.

**AUTHORIZE ADVERTISING FOR BIDS – GENERATOR AND AIR FILTRATION
SYSTEM
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was

RESOLVED, to authorize the Village Clerk to advertise for bids for generator for the DPW building, and it was further

RESOLVED, to authorize the Village Clerk to advertise for bids for an air filtration system for the DPW building.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE ADVERTISING FOR BIDS – POOL TILES
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was
RESOLVED, to authorize the Village Clerk to advertise for bids for retiling the pool.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**PERMIT APPLICATION REFUND – JEFFREY BLANKMAN
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was
RESOLVED, to authorize refund in the amount of \$125.00 to Jeffrey Blankman, 20
Glenwood Lane, East Hills, NY 11577 for a refund of the payment of plumbing permit fees for
replacement of an oil tank (receipt #78643, permit # 22448). The homeowner subsequently
applied and paid for a plumbing permit to convert to gas instead of replacing the tank (permit
22541), and the original oil tank replacement permit (#22448) has been voided.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE ACCEPTANCE OF ONLINE PAYMENTS BY CREDIT CARD, DEBIT
CARD AND ONLINE ACH PAYMENTS AND AGREEMENT WITH MUNICPAY
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, the following resolutions were approved unanimously:

WHEREAS it is been determined to be in the public interest to accept online forms of payment for Village permits, taxes and services, now therefore be it RESOLVED to authorize the acceptance of payments by credit card, debit card and online ACH payments, and it is further

RESOLVED, to authorize Mayor Koblenz to enter into an agreement with MunicPAY, as the payment processing service firm to process online payment through the CloudPermit Software and for miscellaneous Building Department and other Village related invoices, including payment of property taxes.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE REFUND FOR ROAD DEPOSIT – CHRISTOS TULUMBA
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was

RESOLVED, to authorize refund in the amount of \$15,000 to Christos Tulumba, 65 Hemlock Drive for road deposit for substantially improved structure.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**FEE SCHEDULE CHANGES EFFECTIVE DATE AMENDING PRIOR RESOLUTION
FROM JULY 16, 2024 MEETING
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to authorize a change in the effective date of the new fee schedule from September 1, 2024 to be at the discretion of the Mayor [expected to be on or before October 1, 2024 and concurrent with the implementation and “go live” date of online permitting]. Also, the fee schedule that was adopted did not list Temporary Storage Containers. No change is proposed to that fee line, it will remain at \$150 for the first month and \$250 for each month thereafter.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

The Special Meeting of the Board of Trustees on July 27th motioned to approve the purchase of goods and services related to the repair and conservation of limestone window openings at the Mackay Estate Gate Lodge. Two of the three approved agreements required advanced payments in order to initiate specialized work. Two

**AUTHORIZE RELEASE OF DEPOSIT FEE – ROBERT YOUNG & SONS, INC
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, it was moved that the Incorporated Village of East Hills will immediately provide a check in the amount of Three Thousand Eighty-Seven Dollars and Fifteen Cents (\$3,087.15) to Robert Young & Sons Inc. as a Thirty-Three Percent (33%) deposit on the purchase of services contained in the agreement between the parties.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE RELEASE OF DEPOSIT FEE – LIMework.US
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, it was moved that the Incorporated Village of East Hills will immediately provide a check in the amount of Seven Hundred Fifty Dollars (\$750.00) to LimeWork.us as a Fifty Percent (50%) deposit on the purchase of services contained in the agreement between the parties.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

PERSONNEL – ACCEPT RESIGNATION MICHAEL WOOD JR.

The Board accepted the resignation of Michael Wood Jr, Sanitation, effective August 18, 2024

**TRANSFERS
RES.-24**

Upon motion by Deputy Mayor Meyerson, seconded by Trustee Zuckerman, it was

RESOLVED, to approve the following 24/25 transfers:

\$150.00 from 7410.460 (Other Operating Expenses) to 7410.410 (Stationary & Printing)
\$1,500.00 from 7410.448 (Repair & Maintenance) to 7410.452 (Recreation Supplies)

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**CLAIMS
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Meyerson, it was

RESOLVED, to approve abstracts dated August 21, 2024 General Fund in the amount of \$345,598.37 and Trust & Agency in the amount of \$15,000.00 and Supplemental General Fund abstract dated August 21, 2024 in the amount of \$53,860.85.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**DONATION
RES. #-24**

Upon motion by Trustee Zuckerman, seconded by Trustee Pomerantz, it was

RESOLVED, to approve the acceptance of the following donation:

East Hills Summer Concert Series:

\$250 Halcyon Wine & Liquor, Inc.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**PART-TIME PARK ATTENDANTS
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was

RESOLVED, to hire the following current seasonal employees as part-time park attendants subject to civil service approval:

Bryan Brendel \$16.00 hr. to work in the gym
Laini Silverstein \$18.00 hr. to work in the administrative office

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

DEPARTMENTAL REPORTS

The Departmental Reports was accepted as presented. The total justice court fines collected for July 2024 is \$36,267.00.

**AUTHORIZE THE MAYOR TO SIGN EXTENSION OF AGREEMENTS – AMMON ARTS,
SPORTIFY INC. AND RALLY AND PEP, LLC
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, it was

RESOLVED, to allow the Mayor execute extension of agreements with the following:

Ammon Arts dated March 2023 to provide for classes on Fridays from 10:30 am to 11:15 am for 12 weeks beginning September 6, 2024 through December 13, 2025 at \$25 per outdoor session and \$50 per session for theater use due to inclement weather;

Sportify for Sunday classes from 10 am to 1 pm from September 8 through October 27 and Friday classes from 4 pm to 6 pm beginning September 6 through November 1 for a total payment of \$5,550;

Rally and Pep, LLC for two classes on Saturday mornings from 10 – 11 am and 11-12 noon beginning September 4 through November 9 on the theater law for a total payment of \$2,100; and

Fast Fundamentals on Saturday mornings from September 7 through November 3 for a total payment of \$3,150.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE MAYOR TO SIGN AGREEMENT WITH THAT 70'S BAND AND RELEASE OF PAYMENT
RES. #-24**

The previously approved terms with That 70's Band has changed. The newly scheduled date and price will be Saturday, August 31, 2024 from 4 – 7 pm with a rain date of September 2 from 1 – 4 pm for a cost of \$6,500.

Upon motion by Deputy Mayor Meyerson, seconded by Trustee Zuckerman, it was

RESOLVED, to authorize the Mayor to sign an agreement with That 70's Band and to authorize the release of a check for full payment on the day of performance.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE MAYOR TO SIGN AGREEMENT WITH BAND OF CHARACTERS
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Meyerson, it was

RESOLVED, to authorize the Mayor to sign an agreement with Band of Characters which took place on July 21, 2024 for a fee of \$600.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH FOAM LI FOR LABOR DAY PARTY
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Meyerson, it was

RESOLVED, to authorize the Mayor to sign an agreement with Foam LI for a fee of \$750 subject to review and approval of Village Attorney.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH ALL IN ONE ENTERTAINMENT FOR LABOR DAY PARTY AND RELEASE OF PAYMENT
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Meyerson, it was

RESOLVED, to authorize the Mayor to sign an agreement with All In One Entertainment for a fee of \$800 for Labor Day Party on September 1, 2024 with a rain date of September 2, 2024.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

**AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH DJ PACE ENTERTAINMENT, LLC FOR LABOR DAY PARTY AND RELEASE OF PAYMENT
RES. #-24**

Upon motion by Trustee Pomerantz, seconded by Deputy Mayor Meyerson, it was

RESOLVED, to authorize the Mayor to sign an agreement with DJ Pace Entertainment, LLC for a fee of \$575 for Labor Day Party on September 1, 2024 and authorize payment on day of the event.

Motion passed.

The vote was as follows:

Mayor Koblenz	aye
Deputy Mayor Meyerson	aye
Trustee Zuckerman	aye
Trustee Pomerantz	aye

MAYOR'S REPORT

The Mayor reported that the Village has been receiving a lot of compliments on the pool water temperature this year with the pool heater being replaced.

Trustee Pomerantz spoke about Green Day/Wellness Day which will be taking place this Saturday. The shredding company will be scheduled for a later date due to having mechanical issues with their truck.

Upon motion of Deputy Mayor Meyerson, seconded by Trustee Pomerantz and unanimously carried, the Board entered into Executive Session pursuant to Open Meetings Law §105(1)(c) and (d).

Upon motion by Trustee Pomerantz, seconded by Trustee Zuckerman, and unanimously approved, the Board convened to regular session and the meeting was adjourned.

Respectfully submitted,

Donna Gooch
Village Clerk Treasurer